



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

AJARA MAHAVIDYALAYA AJARA

BAZAR MAIDAN, AJARA TAL. - AJARA DIST. - KOLHAPUR

416505

www.ajaracollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ajara taluka was economically, socially and educationally backward. The two veteran founder members of the Janata Education Society, Ajara, Late K.V.Charati and Late M.S.Deshpande realized the importance of educating the illiterate masses of the taluka comprising of over 85 villages founded this institution in the year 1962. Both of them wanted to see the all- round development of the taluka and therefore they established many institutions apart from the Janata Education Society, Ajara namely-Ajara Urban Co-operative Bank Ltd. Ajara, Ajara High School Ajara, Ajara Junior College Ajara and Ajara Spinning Mill (presently named after both the veterans).

The vision and the mission of all these efforts was to ensure the speedy development of the taluka. Later on some more institutions like English Medium School (presently named after both the veterans), Co-operative Dairy, Consumer Stores, Credit Society were established under their leadership. Ajara Mahavidyalaya, Ajara was established in the year 1982. The Science faculty started in 1993. The PG courses in Commerce and Arts (Economics) were started in 2008. We got B+ grade in the First Cycle, B in the Second cycle with CGPA 2.70.

The college has been trying to improve its performance in all the areas including curricular, co-curricular and extra-curricular activities. Some important post second cycle steps in this regard include the introduction of Students' IQAC, Mentor-Mentee Scheme, Departmental Blogs, Continuous Internal Evaluation process, Four-fold Administration Plan, participation of alumni in the activities of the college, use of ICT by students and faculty, availability of free wi-fi in the college premises, etc.

After the death of the two veterans, the new leadership is ably following their foot steps. Many infrastructural developments have taken place since the last accreditation. The recently added new building has a spacious Gymkhana Hall, Canteen, independent room for Examination Section, additional Ladies Room, Sanitary Napkin vending machine, Open Stage, etc.

Vision

To make the institution (Ajara Mahavidyalaya, Ajara) a centre of academic excellence with global recognition striving hard for contributing towards the sustainable development of the region, the Nation and the humanity at large.

Mission

To build the post-independence 'New India', every individual should have knowledge, character and a sense of service and dedication. In the context of the mission of the parent society (JES), Ajara Mahavidyalaya, Ajara should constantly strive hard to educate and train the generations of the students capable to contribute to the all sided development of the region, the Nation and the humanity at large.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Multi-faculty college providing co-education.
2. Proactive management.
3. Good number of faculties with M. Phil. and Ph. D. qualifications.
4. Up-gradation of infrastructure and technology.
5. Departmental Blog.
6. Innovative activities by Students' IQAC.
7. Enriched library with open access, e-resources.
8. College having ample feeding from vicinity.
9. Majority girl students.
10. Eco-friendly, well protected campus and discipline.
11. Effective ICT based teaching learning process.
12. Team work, healthy environment and value orientation.

Institutional Weakness

1. High Faculty-students ratio.
2. Techno illiteracy among the students.
3. Poor communication skills in English.
4. Students from socio-economically weaker sections of the society.
5. Limitations in revenue generation.
6. Placement facility does not cover all outgoing students.
7. Hectic University examination schedule.

Institutional Opportunity

1. Introduction of new career oriented and short term skill development programmes.
2. Applied research Centre in Science and Commerce.
3. Development of Industry-Institution interface for making academic programmes more viable.
4. Empowerment of girls to achieve sustainable position in the society.

Institutional Challenge

1. Inconvenience transport facility for students.
2. Resource generation.
3. Restructuring curriculum with changing global scenario.
4. Inculcating global competency among the students and faculty.
5. Lack of parents' response due to agricultural work setup and rural background area.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As an affiliated college of Shivaji University, Kolhapur, the college follows the curriculum designed by the University for Various Courses under the UG and PG programmes of Arts, Commerce and Science.

Three faculty members elected as BOS members and two faculty members nominated sub-committees are actively involved in designing and developing the curriculum. Faculties are encouraged to conduct and attend the workshop related to revised syllabus.

Our college is situated in rural, hilly and backward area (the Southwest of Kolhapur district) but mainly aims at empowering to the rural students through higher education by giving various opportunities to compete with the modern world. For effective implementation of curriculum, teaching plans, academic calendar are prepared in consultation with IQAC. Interactive teaching learning and library activities are planned as per the guidance of the Coordinator of Academic Committees and the Principal at the beginning of academic year.

The teachers make use of information technology and other advanced teaching methodologies along with the traditional lecture method. College has also introduced Job oriented / Skill oriented / value added courses.

The college ensure that issues relevant to Human value, Environment and sustainability, Gender sensitization are addressed through various co-curricular and extra-curricular activities organized by various departments such as NCC, NSS, Ladies Association, Sachetana Mandal and Science Forum.

A regular feedback is obtained from students and different stake holders with respect to curriculum. After analyzing the same, it is communicated to the authority for taking appropriate action. Active participation of faculty in all activities leads to improvement in higher education and employability of the students.

Teaching-learning and Evaluation

Our college, realizing the importance of the continuous internal evaluation of the students engages them in different types of internal examinations throughout the year. Unit tests, Seminars, Home Assignments, Group discussion, MCQ, Open Book Examination, Double Evaluation are some of the ways followed by our college.

The students are informed well in advance about the internal assessment. It is decided to upload the internal examination schedule on the Departmental Blog from the academic year 2019-20.

The concept of Departmental Blogs was introduced by the IQAC in 2017. Many Departments are using the Blogs with the involvement of the students.

Use of Departmental library and Departmental Internet facility by the students help them to understand the topics of their study more easily. Again, the students use the Central Library for reference books, internet, etc.

Meritorious students are felicitated by cash prizes. We have the scheme of 'Ideal Student Award'. This motivates the students.

The Career Counselling, Placement Cell organize Campus Placement activity and lectures every year.

Our college has MoUs with various local, University and State level institutions/organisations.

The scheme of Lead College of the Shivaji University, Kolhapur is used for the academic benefit of the students.

Some departments organize Remedial Classes/Bridge Course for slow/weak learners. As a result, pass percentage of our college is high. Students have won the Merit Scholarship of the Shivaji University, Kolhapur.

Research, Innovations and Extension

During the last five years five staff members were sanctioned Minor research projects worth of Rs. 4,85,000/-. Presently out of twenty three faculty members fourteen faculty members have been awarded Ph.D. degree. Six faculty members are recognized as research guides. Three students have completed Ph.D. under their guidance. College promotes research activities of faculty and students. Library provides e-books, e-journals and WEB-OPAC facility to the faculty and students. The institute has well equipped laboratories. The college has a Research cell to inculcate research culture and attitude amongst the teachers and the students. Seventeen teachers have published 85 research papers in the Peer reviewed and UGC recognized journals. Seven faculty members have published fourteen research papers in proceedings of Conferences. Eight faculty members have contributed their writings in twenty five books/chapters in various reputed publications.

The Departments of Zoology, Botany, Hindi and Economics organized National level Workshops. Department of Statistics organized three workshops. Workshops were also organized under the Lead College Scheme. The college has established ten MoUs for exposing the students and the faculty to the new areas. We have a code of ethics for quality research.

The college promotes interactions of the students with the society and inspires them to participate in extension activities through NCC, NSS, Cultural activities and 'Students' IQAC'. Our college organizes Special NSS camps.

NCC and NSS students also arrange National integrity Day Rally, No vehicle day, Awareness lectures and EVM training, Celebration of various days and Anniversaries of great personalities.

119 extension and outreach programs were conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC during the last five years. Fifteen linkages are formed during the last five years.

Infrastructure and Learning Resources

The Institution provides adequate facilities for teaching-learning - classrooms, laboratories, computing equipments and library. The Institution runs U. G. programs. There are 28 classrooms and 13 well-equipped laboratories and the college has also a cultural hall. Apart from these separate rooms are provided for IQAC, Examination, N.S.S., N.C.C. and Sports.

The administrative building includes office, Principal cabin and the Staff room. The administrative office is well furnished and computerized and student centric. The Principal's cabin is well furnished and ICT enabled. The staff room has all the necessary facilities. Ladies rooms, Washrooms. Ramp and rail facility and canteen is available in the campus. CCTV cameras are installed.

All academic departments are provided computer and internet facility. Four classrooms and one seminar hall are ICT enabled. Entire campus has free Wi – Fi connectivity.

The Institution has facilities for sports and cultural activities such as well equipped Gymnasium with weightlifting, power lifting platform and multipurpose hall.

Library is well furnished and computerized with reprography facility. The Library has 28894 resources available including text books and reference books. Apart from these, e-resources, periodicals are also available. The library has the Open Source library software (NewGenLib), OPAC, WEB-OPAC, INFLIBNET facility, UGC-Network Resource Center and e-repository. Library has open access to all students. In addition to this library provides book bank facility to bright and also physically handicapped students. All the academic departments have Departmental library for the easy access to the books for the students.

Student Support and Progression

The college always helps students get different scholarships. More than 60% students in our college have received government and non-government scholarships during the last five years. The college gives concession in fees to the students of Computer Science.

There are various capability enhancement schemes for overall development of the students. The college has student adoption and counseling committee (Mentor Mentee) for personal counseling. Every faculty member is allotted students for counseling.

The college students have got 8 National medals in cultural and sport events and in addition to this the college has won 44 state/inter-zonal/zonal level awards /medals in cultural and sport events. The college has organized 107 activities /competitions of cultural and sports for the students during the last five years. The college also organized District level Youth Festival.

The Competitive Examination and Guidance Department of the college organized various activities for assuring the placement of the students in competitive age. Nine students qualified in different competitive examinations. The Career Counseling and Placement cell organizes campus drive every year for the students. More than 200 students are placed through placement cell. The college has conducted eight vocational Training Certificate Courses. The student grievances are redressed efficiently through Grievance Redressal Cell. The student progression to higher education ratio of our college is always satisfactory.

The college students actively participate in curricular, Co-curricular, cultural and administrative activities. The alumni always assists and supports the overall development of college. The college organized 43 lectures of alumnus through various academic departments. The college organizes 'Maji Vidyarthi Melava' (Alumni Meet) on the second day of Ganeshchaturthi (Ganesh Festival) every year.

Governance, Leadership and Management

The governance of the institution is participative. The Management represents the society and therefore the governance of the institution is effectively in tune with the vision and mission of the college. The Principal monitors all college activities. The Management, IQAC, CDC and the Principal together prepare the college development plan. The IQAC plays a main role in maintaining and enhancing the quality of the

institution and suggests quality measures e.g. Department Blogs, Academic Calender.

The college has prepared a perspective plan by taking into consideration vision and mission of the institution.

There is a Four-fold Administration Plan. All 54 Committees/ Departments in the college are classified under - Joint, Academic, Co-curricular and Administrative Departments/ Committees. Four Fold Administration Plan of the College is one of the best examples of decentralization and participative management.

The most important step of the institution towards quality initiatives post accreditation is the formation of Students' IQAC.

The Governing body follows the norms and guidelines formulated by the UGC, State government and the University for the functioning of the college. The college follows Performance Based Appraisal System and Confidential Report for the assessment of the performance of the faculty and the staff, respectively.

Organization of Zonal Youth Festival shows the effectiveness in organizing a big event with detailed planning and execution. The institution has effective welfare measures for faculty and staff.

The institution appoints Chartered Accountant for the audit. The audit report is submitted to the State Government. The main resources of funds are salary grant from State Government, College fees, UGC grant and donation.

Institutional Values and Best Practices

We are particular about gender equality, institutional values and social responsibilities. We organized 63 gender equity promotion programs during the last five years. We provide various facilities for gender sensitization. We provide equal opportunity to boys and girls. For the purpose of safety and security, our college is under CCTV surveillance. We organized many programs and counselling sessions to empower the girls in the college.

We are alert for environmental consciousness and sustainability. We have installed two solar heaters at ladies hostel. We also replaced regular bulbs and tubes with LED bulbs and tubes. Our institute took various steps for solid, liquid and waste management. Though our area has sufficient amount of rainfall, realizing the need of rain water harvesting at the global level we took initiative for that. For the green practices we motivate our students and staff for using bicycles, public transport. We organized many activities for plastic free campus. Last Saturday of every month is observed as No Vehicle Day.

We provide necessary facilities for differently abled (Divyanjan) students.

Our college organized 63 activities regarding locational advantages and disadvantages. We have organized 40 activities to engage with and contribute to local community.

Our college has a handbook of code of conduct. Our institution offered 03 courses on Human Values and Professional Ethics during the last five years. We sincerely follow the rules and regulations of Government of Maharashtra and Maharashtra Public University Act 2016. We organized 121 activities for promotion of core

values. We organized national festivals and birth/death anniversaries of the great Indian personalities. Our institution maintains complete transparency in financial, academic, administrative and auxiliary functions.

Departmental Blogs and Weekly Prayer are the two best practices of our college. The most important step of the institution towards quality initiatives after the second cycle accreditation is the formation of 'Students' IQAC'.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	AJARA MAHAVIDYALAYA AJARA
Address	BAZAR MAIDAN, AJARA TAL. - AJARA DIST. - KOLHAPUR
City	AJARA
State	Maharashtra
Pin	416505
Website	www.ajaracollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	MAHADEV LAXMAN HONGEKAR	02323-246372	9890026026	-	ajaracollege@rediffmail.com
Associate Professor	VASUDEO KRISHNAJI MAYDEO	02323-244242	9421112053	-	vasudeomaydeo@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	14-06-1982
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Shivaji University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	08-02-1989	View Document
12B of UGC	25-09-1989	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1564218535.pdf
If yes, has the College applied for availing the autonomous status?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	BAZAR MAIDAN, AJARA TAL. - AJARA DIST. - KOLHAPUR	Hill	5	2946.39

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HSC BA II	English	504	353
UG	BSc,English	24	HSC B SC II	English	336	315
UG	BA,Marathi	36	HSC BA II	Marathi	504	318
UG	BA,Economics	36	HSC BA II	Marathi	504	180
UG	BA,Hindi	36	HSC BA II	Hindi	504	159
UG	BA,Geography	24	HSC	Marathi	336	89
UG	BA,Sociology	24	HSC	Marathi	336	98
UG	BA,History Of Social Reforms In Maharashtra	12	HSC	Marathi	168	20
UG	BA,Co Operation	12	HSC	Marathi	168	48
UG	BA,Ecology	12	HSC	Marathi	168	18
UG	BA,Physical Education	12	HSC	Marathi	168	136
UG	BA,Environmental Study	12	BA I	Marathi	168	87
UG	BCom,Environmental	12	B COM I	Marathi	168	137

	Study					
UG	BSc,Environmental Study	12	B SC I	English	168	135
UG	BCom,Industrial Management	12	HSC	Marathi	168	32
UG	BCom,Advanced Accountancy	12	B COM II	English	168	73
UG	BCom,Business Communication	24	HSC B COM I	English	336	305
UG	BCom,Business Economics	24	HSC B COM I	Marathi	336	296
UG	BCom,Principles Of Business Management	12	HSC	Marathi	168	168
UG	BCom,Financial Accounting	12	HSC	English	168	168
UG	BCom,Principles Of Marketing	12	HSC	English	168	168
UG	BCom,Insurance	12	HSC	English	168	168
UG	BCom,Fundamentals Of Entrepreneurship	12	B COM I	Marathi	168	128
UG	BCom,Business Statistics	12	B COM I	English	168	137
UG	BCom,Money And Financial System	12	B COM I	Marathi	168	128
UG	BCom,Business	12	B COM II	Marathi	168	105

	Environment					
UG	BCom,Co Operative Developmen t	12	B COM II	Marathi	168	105
UG	BCom,Busin ess Regulatory Framework	12	B COM II	Marathi	168	105
UG	BCom,Mode rn Management Practice	12	B COM II	Marathi	168	105
UG	BSc,Chemist ry	36	HSC B SC I B SC II	English	504	299
UG	BSc,Botany	36	HSC B SC I B SC II	English	504	220
UG	BSc,Statistic s	36	HSC B SC I B SC II	English	504	131
UG	BSc,Comput er Science	36	HSC BSc I B SC II	English	504	107
UG	BSc,Zoology	24	HSC B SC I	English	336	170
UG	BSc,Mathem atics	24	HSC B SC I	English	336	76
UG	BSc,Physics	24	HSC B SC I	English	336	200
UG	BCA,B C A	36	HSC BCA I BCA II	English	240	85
PG	MA,Econom ics	24	B A III	Marathi	50	12
PG	MCom,M Com	24	B COM III	English	50	32

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				6				31			
Recruited	1	0	0	1	6	0	0	6	14	2	0	16
Yet to Recruit	0				0				15			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				9			
Recruited	0	0	0	0	0	0	0	0	3	6	0	9
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				36
Recruited	21	0	0	21
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	4	0	0	9	0	0	14
M.Phil.	0	0	0	1	0	0	1	0	0	2
PG	0	0	0	1	0	0	4	2	0	7

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	13	19	0	32

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	493	1	0	0	494
	Female	733	0	0	0	733
	Others	0	0	0	0	0
PG	Male	14	0	0	0	14
	Female	30	0	0	0	30
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	39	36	47	40
	Female	57	58	51	51
	Others	0	0	0	0
ST	Male	0	1	1	2
	Female	2	2	3	1
	Others	0	0	0	0
OBC	Male	84	55	88	91
	Female	103	108	103	83
	Others	0	0	0	0
General	Male	385	311	391	323
	Female	601	639	678	645
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1271	1210	1362	1236

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 259

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	6	6	6

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1271	1210	1362	1236	1159

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
342	342	342	342	342

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
308	320	411	346	330

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
30	29	30	30	33

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
45	44	44	41	41

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 28

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
251.98191	246.86378	214.03593	218.02231	202.95441

Number of computers

Response: 54

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Ajara Mahavidyalaya, Ajara, offers undergraduate courses in Arts, Commerce, Science and BCA. It also offers postgraduate courses in Economics and Advanced Accountancy subjects. It is affiliated to Shivaji University, Kolhapur and it follows the curriculum designed by the University. The draft curriculum prepared by the University is displayed on the university website for the sake of suggestions/recommendations from the faculty. After considering the difficulties / suggestions, the University authorities finalize the syllabi. Some of our faculty members are elected/appointed to Board of Studies / Sub-Committees of the University and they participate in this entire process. The college encourages faculty members to attend the induction / orientation / refresher / short term courses / workshops related to curriculum organized by various agencies. The revised syllabus is made available to the Faculty members and Students through the central library in the college and the University website. The college central library provides necessary learning resources to students for effective delivery of the curriculum.

The College ensures effective curriculum delivery through well-planned process and documents. Every department publishes the syllabus and annual plan of activities of the department on the Blog of the Department. At the beginning of the Academic year meeting is held in each department to discuss the course/ syllabus distribution and activities to be conducted as per the guidelines of the IQAC. The Time-Table and Leave adjustments Committee receives distribution of workload from all academic departments and prepares the Time-Table accordingly. Every teacher prepares Annual Plan of Teaching. It is checked and verified by the concerned Head of the Department. It is communicated to the students. The HoD takes a review of completion of syllabi every month. At the end of the term the Principal takes the review of the completion of the syllabi.

Teachers use their own teaching methods according to the need of the subject and the students' capacity. Teachers are motivated to use ICT in day to day teaching to make the process student-centric and more effective. To make the teaching learning process more effective departments conduct various co-curricular activities such as seminars, unit tests, group discussions, tutorials, quiz, projects, home-assignments, educational tours, field trips, industrial visits, case studies. As per the need of subject, the educational tours, field trips and industrial visits are organized by the departments in a planned manner.

The respective Heads of Academic Committees in Four Fold Administration System/Mechanism of the college observe the execution of the curriculum delivery from time to time and at the end of every term the record of syllabus completion is maintained. IQAC through Heads of Academic Committees obtains the oral feedback of students regarding curriculum delivery which helps in taking compliance measures.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 19.74

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	0	00	02

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years	
File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented	
Response: 50	
1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.	
Response: 3	
File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years				
Response: 1.1				
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years				
2018-19	2017-18	2016-17	2015-16	2014-15
20	25	25	00	00
File Description	Document			
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document			
Any additional information	View Document			

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
Response:

The curriculum is prepared by the Shivaji University, Kolhapur. The syllabi of different subjects deal with the cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

The college inculcates human values, professional ethics, environmental awareness and gender sensitivity among the students through organization of a number of curricular, co-curricular and extra-curricular activities. Certain topics on gender awareness and sensitivity are incorporated in the syllabi of various subjects such as –Sociology, Hindi, Marathi.

Our curricula emphasize social, economical, historical and geographical issues wherein Women's movements and gender equity, etc. are highlighted. Human values are addressed in the classroom by the faculty.

A course, 'Environmental Studies', is mandatory for all the under graduate students at second year in all programmes. It consists of 70/100 marks theory on the following topics-

- Nature of environmental studies
- Natural resources and associated problems
- Ecosystems
- Biodiversity and its conservation
- Environmental pollution
- Social issues and the environment
- Environmental protection

In addition to this, there is field project for 30/100 marks. The concerned teachers encourage the students to undertake meaningful projects under the field work in the region around the college and surrounding villages. Through the environment study and conservation projects students realize the impact of human actions on the immediate environment and the linkages with the larger issues.

Apart from this, there is a compulsory paper of 'Democracy, Election and Good Governance' for part I students of all programmes. The paper acquaints the students with the values and systems of Democracy in our country. It also makes the students aware of the rights and responsibilities of citizens, the principles and procedure of elections and the way government functions.

The institute has active NSS and NCC units. NSS unit organizes a special Camp of one week in adopted village where various activities are arranged which reflect the social, economical, educational and human value related issues. Cleaning campaign on and off the campus, tree plantation, blood donation camp, AIDS awareness, disaster management, traffic police volunteer, street plays, voter awareness rally, save the baby girl. are organized occasionally by the NSS and NCC departments.

Special activities for girl students especially the hormonal changes, health check-up camps, Hemoglobin determination, Health and diet, Laws against anti-ragging are organized by the Ladies Association and Sexual Harassment Prevention Committee and Sachetana Mandal.

All the activities lead to creation of awareness among the students about equality, social justice, human rights, environmental awareness and professional ethics.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 3

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 3

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 32.89

1.3.3.1 Number of students undertaking field projects or internships

Response: 418

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.05

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 76.81

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
523	551	560	528	465

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
684	684	684	684	684

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 34.85

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
128	133	115	120	100

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The learning levels of students are assessed based on their performance in the previous qualifying examination. Various departments organize Remedial Classes for slow/weak learners. The syllabus for these Remedial Classes is prepared by the concerned Department keeping in view the need of the slow learners. The core concepts in the subject are included in the syllabus. The students need to understand the basic concepts in the subjects of their study to keep pace with the advanced learners. The study material is prepared by the faculty and is given to the students. The periods of the Remedial Classes are engaged after the regular time table of the college. Unit tests, MCQs, Open Book Examinations, and other types of activities are organized for both the slow and advanced learners. Use of ICT by faculty is another way of helping the slow learners adopted by the institution. It helps the students in their conceptual understanding. Personal Counselling by faculty has also contributed to the objective of helping the slow learners. Through this activity efforts are made to enhance the morale of the students. Their personal problems regarding their learning, family problems, transport problems, etc. are discussed and ways are suggested to overcome these problems. Mentor-mentee scheme has been introduced from the academic year 2016-17. Though in the initial stage, it is also helping the weaker students. Advanced learners are motivated to prepare papers for Seminars. They are encouraged to participate in various academic competitions held at different levels. Guest lectures are organized for the benefit of advanced and slow learners. Alumni lectures provide guidance to the students regarding job opportunities in their subjects of study. Use of Departmental library and Departmental Internet facility by the students helps them to understand the topics of their study more easily. These facilities are provided to students free of cost. Again, the students use the Central Library for reference books, University question papers of the previous examinations, internet etc. The students are motivated to contribute to the house organ of the college-‘Ramteertha’. Articles on the topics related to the subject of their study and other subjects are

invited by the college from the students every year and selected articles are published in the house organ. Students have won prizes for their articles in the House Organ Competition organized by the Shivaji University, Kolhapur on some occasions. At the time of Annual Social Gathering the meritorious students from different classes are felicitated by cash prizes. Again, two students who perform exceedingly well in academic and co-curricular fields are specially facilitated by 'Ideal Student Award'. This motivates them and other students to pursue their studies with interest. A kind of healthy competition develops amongst students through this. Throughout the year various competitions like Essay competitions, Elocution competitions are organized for the academic benefit of the students. The students are provided the necessary guidance by the faculty. These activities help the weaker students overcome their inferiority complex.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 39.72

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.16

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Several student centric methods are used for enhancing learning experiences of students. Various departments follow the methods which encourage students' participation in the teaching-learning process. Home assignments, tests, open book examinations, wall-papers, MCQ, seminars, project works, group discussions, quiz, visits to different institutions, skill-oriented courses in MREDA, Modi script etc. are

some of the examples of the efforts put in by the institution to ensure the implementation of student centric methods. Use of ICT by the faculty also makes learning easier for the students.

The departments in Science wing organize the activity of experiential learning. The students are taken to various institutes for having the first-hand knowledge of the various processes/procedures included in their syllabi.

The Department of Marathi organizes the activities like workshops on advertisement preparation, e-mail writing, interview techniques, news writing, etc.

The Department of Hindi encourages the students to participate in the Non-Hindi speakers Forum of Emerging Writers. Many students have participated in this activity so far.

The methods like home assignments, tests, MCQ etc. prepare the students for their university examinations. The departments from Science, Commerce, BCA and some departments from Arts faculty organize study tours every year. The visit to the different organizations, places gives first hand experience to the students regarding the subjects of their study. The students are also asked to prepare the tour report. Some departments follow faculty exchange programme for the academic benefit of the students.

The Department of Statistics gives the students the activity of Case Study. The Department of Chemistry conducts the activity of Micro-teaching which ensures active participation of students. Various departments also organize the activity of video presentation for students related to the topics of their study. Again Movies, short films are shown to students to create awareness among them about social, environmental issues. The outcome of the efforts taken by the institution is reflected in the results of the college in University examinations. Some of our students have won the Merit Scholarship of the Shivaji University, Kolhapur. The pass percentage of the students at the University examinations is good. Our students participate in the research oriented 'Avishkar' Competition of the Shivaji University, Kolhapur. It encourages the research attitude amongst the students.

Our college has the scheme of 'Ideal Student Award' which motivates students to pursue their studies with more zeal. Problem solving methods are basically used in Science, Commerce and BCA faculties.

The Career Counselling, Placement Cell organize Campus Placement camps and Lectures of eminent persons every year.

Our college has MoUs with various local, University and State level institutions/organisations which help in providing jobs to our students. Through the activities of NSS our students go closer to the problems faced by the rural population. They also realize the importance of labour.

Under the scheme of Lead College of the Shivaji University, Kolhapur our college organizes workshops and the students from our college participate in the workshops organized in different colleges.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 83.33

2.3.2.1 Number of teachers using ICT

Response: 25

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 43.83

2.3.3.1 Number of mentors

Response: 29

2.3.4 Innovation and creativity in teaching-learning

Response:

Various innovative and creative methods are used in teaching- learning process by the faculty. Some of them include modification in the traditional lecture method. Care is taken by the faculty that a lecture does not remain one-way process. The teacher involves the students in the classroom teaching by asking questions to students and encouraging the students to ask questions/doubts. The students are asked to prepare seminar papers and present them in the classroom. The Department of Chemistry involves the students by means of Micro presentation. In this the students are assigned the topics for their presentation one week in advance and they prepare and present the topic in 5 to 7 minutes and it is followed by group discussion. Many videos related to the topics of study are shown to the students and they are followed by discussion and explanation. The Department of Hindi follows the faculty exchange programme for the teaching of the units. The Departments of Commerce, Science and BCA follow the method of Seminars of the students. The Department of Commerce asks the students to prepare research papers related to their syllabus.

The Department of Marathi introduced a novel method of experiential learning. The topic 'Sant Sahitya' (writings by saints) was dealt with the actual participation of the students in the program based on the writings by the saints. The faculty follows the method of recital while teaching poetry and

drama.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 72.17	
File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years											
Response: 44.2											
2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>14</td> <td>14</td> <td>13</td> <td>13</td> </tr> </tbody> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	13	14	14	13	13
2018-19	2017-18	2016-17	2015-16	2014-15							
13	14	14	13	13							
File Description	Document										
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document										

2.4.3 Teaching experience per full time teacher in number of years	
Response: 17.03	
2.4.3.1 Total experience of full-time teachers	
Response: 511	
2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years	

Response: 3.29

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	01

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document
Any additional information	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 2.33

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Our college, realizing the importance of the continuous internal evaluation of the students, has decided to engage the students in different types of internal examinations throughout the year. Unit tests, Seminars, Home Assignments, Group discussion, MCQ, Open Book Examination, Double Evaluation are

some of the ways followed by our college for the continuous internal evaluation of the students. These types of activities keep the students engaged in their studies. They come to know where they stand. They can improve their performance at the University examinations held at the end of the semester. The faculty members follow any of the above- mentioned methods to test the students' understanding of the topics of their study. Students are informed orally about these methods in the classroom by the concerned faculty. The students come prepared for it and they attend the examinations in the classroom. These tests, held in the classroom, are also helpful in identifying the advanced and slow learners. The Departments of English and Statistics started Remedial /Bridge Courses for the slow learners. This has helped the weaker students to overcome their learning difficulties.

The concept of Departmental blogs was introduced by the IQAC in 2017. Some Departments like Chemistry, Computer Science, Geography have made a very good use of the blogs for the purpose of internal evaluation of the students. The Department of Chemistry displays the questions/question papers on the blog. The students attempt it online. There is also a provision of online assessment of the answers provided by the students. The students can easily see their score after they finish the test. Our college being located in a rural and hilly area, our students are not so techno-savy. Therefore this type of internal assessment is a new concept for them. But we are confident that all the departments in our college will follow such novel methods and the students will also acquire the necessary technical skills to face and handle these types of examinations.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college takes care that the students are informed well in advance about the internal assessment to be conducted during the academic year. The internal examination schedule of the department is communicated to the students by the faculty at the beginning of the academic year. It is decided to upload the internal examination schedule on the Departmental blog from the academic year 2019-20.

Several testing methods are used by the faculty for continuous internal evaluation of the students. They include Unit tests, Seminars, Home Assignments, Group discussion, MCQ, Open Book Examination, Double Evaluation. As per the suggestions of the IQAC, the Internal Examination Committee asks the academic departments to submit their tentative time table for the conduct of internal examinations. The internal examination schedule of every department is submitted to the Examination Committee and the Examination Committee prepares the consolidated time table of the internal examinations.

The concept of Departmental blog was introduced by the IQAC in March 2017. Some departments have started using departmental blogs for uploading the questions, model question papers, model answers, etc. The students are being trained in this regard. Internal examinations will be time saving and more effective activity when all the students become well acquainted with the concept of using departmental

blog. Efforts are being made in this regard.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

There is an Examination Committee appointed which looks after all the examination related matters. In University examinations, some students are not satisfied with the marks they obtained. They contact the Examination Committee. There is a specified procedure of the Shivaji University for availing the facility of revaluation. It is not easy for a student to understand the intricacies involved in this procedure. Therefore, the Examination Committee handles such cases very carefully. The student, who wants to use the facility of revaluation, first of all has to apply for the xerox copy of his answer book to the University within the span of eight days after the date of declaration of results by the University. After he gets the xerox copy, he needs to show it to the concerned faculty. When the faculty feels that the marks of the student can be increased, the student has to apply for revaluation. There is a specific form for revaluation. In this form the student has to justify his claim for revaluation. All the necessary assistance in this regard is provided to him by the concerned faculty member. Then the student applies for revaluation. In this way, the process of revaluation is quite complicated from the viewpoint of the student. But every possible assistance is provided to the student by the Examination Committee.

Again, at the time of actual examination, many students face a variety of problems like wrong mention of the optional subjects on the hall tickets, not getting the hall tickets, some issues related to the subject code of question papers, etc. On such occasions the Examination Committee ensures that the student is not mentally disturbed by such things. By contacting the University Examination Cell, it resolves the grievances of the students. In no case, a student is prevented from appearing for the examination. All the necessary correspondence/ communication with the University authorities is done by the Examination Committee of the college.

File Description	Document
Any additional information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college prepares the academic calendar at the beginning of the academic year. The time table

for the internal examinations is also prepared at the beginning of the academic year. Every department is asked to submit their time table for the internal examinations to the Examination Committee. When the planning of the internal examinations of various departments is received, the Examinations Committee prepares the consolidated time table of the internal examinations. This time table is communicated to the students by the respective department. So, the students know in advance, at the beginning of the academic year, about the internal examinations they will face throughout the year.

The time table for internal examinations is followed scrupulously as far as possible. As a result of Semester pattern followed by the University, the students need to be engaged in their studies throughout the year. The internal examinations serve this purpose. The questions for internal examinations are set as per the pattern of question paper of the University. Hence the students are well prepared for the University examinations.

For the smooth and fruitful conduct of continuous internal evaluation the faculty is advised to complete the teaching of their syllabi well in time so that the students can prepare for the internal exams.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The Programme Outcomes, programme specific outcomes and course outcomes are defined by the BoS (Board of Studies) of various subjects of the University. The faculty refers to the syllabi of different classes displayed by the University on its website along with the Programme Outcomes, programme specific outcomes and course outcomes. The students are informed regarding the same in the beginning of the academic year while discussing the syllabus of each paper. The faculty discusses with the students about the expected skills, knowledge they should possess after they complete the specific course and programme. These outcomes are also displayed on the website of the college. Care is taken that each student knows the expectations of the Programme and the course he/she has opted for. The students and the teachers strive hard to achieve the outcomes as defined by the BOS of the Shivaji University, Kolhapur.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college adopts informal way of evaluation of the Programme Outcomes, programme specific outcomes and course outcomes.

At the time of Alumni meet the feedback is received from the members of the Alumni Association about the Programme Outcomes, programme specific outcomes and course outcomes. The members share their experience and based on that the college is able to assess the outcomes. Results of the Internal Examinations and Semester examinations are considered with reference to the set outcomes. The feedback received is used by the faculty members, who are the part of syllabus framing bodies of the University, for making efforts to bring about the desired changes in the syllabi of different classes. They share the feedback in the meetings of the syllabus framing committees. They make suggestions about the expectations of the employers from the students.

The local employers are also asked to share their views and suggestions about the same. The feedback received is also used by the faculty at the time of the meetings of the syllabus framing committees.

File Description	Document
Any additional information	View Document

2.6.3 Average pass percentage of Students

Response: 79.87

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 246

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 308

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.41

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 8.95

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.6	0	00	1.7	6.65

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 20

3.1.2.1 Number of teachers recognised as research guides

Response: 6

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.78

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 5

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 32

File Description	Document
Supporting document from Funding Agency	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The Governing body and the Principal promote the faculty to submit research papers, publish them in national and international reputed journals with ISSN and ISBN.

Our college has an enriched library which provides e-books, e-journals facilities to the faculty and the students to sharpen their knowledge. Our library has provided username and password to the faculty for the use of Infilbnet resources which has remote access. Library provides WEB-OPAC facility to the faculty and students to acquire recent information of books available in library. Apart from this there are departmental libraries for the academic benefit of the students.

The institute has well equipped laboratories. Independent, well furnished, air-conditioned laboratories are available for the students of Computer Science and BCA.

The college has a Research Cell. The main objective of the Research Cell is to inculcate research culture and attitude amongst the teachers and the students.

We are proud to mention some of the outcomes that reflect an ecosystem for innovation, creation, and transfer of knowledge.

1. Presently out of 23 permanent faculty members 14 have been awarded Ph.D. degree.
2. Six faculty members are recognized as research guides and three students have completed Ph.D. under them.
3. Seventeen faculty members have published 85 research papers in the Peer reviewed / UGC recognized journals. Seven faculty members have published 14 research papers in proceedings of Conferences. Eight faculty members have contributed their writings in 25 books/chapters in various reputed publications.
4. The Departments of Zoology and Botany organized National Level Workshop for farmers, teachers and students, Department of Hindi organized National Level workshop for the teachers, Department of Economics organized National Level Seminar for teachers and students. Department of Statistics organized three workshops and Department of Botany organized one workshop for the teachers and students. Apart from these, some workshops were organized under the Lead College Scheme.
5. The college has established ten MoUs with academic purpose.
6. Every year students from our college participate in 'Avishkar' (Research Competition organized

- by Shivaji University, Kolhapur). Some of the students have won prizes in this competition.
7. The Department of Zoology provides water testing consultancy to the society free of cost.
 8. The Computer Science students choose an area of interest of their own and do a major project as co-curricular activity to expose them to the latest development in the software industry.
 9. Students of Environmental studies are encouraged to do the small research project on the global issues, environmental problems and innovative creative models and submit it as a part of co-curricular activity.
 10. Students of the arts faculty are also promoted to do the research activity like data collection and analysis.
 11. Visits of the students of the Commerce faculty are arranged to various banks and finance societies and industries to understand new and updated knowledge of banking softwares and to understand functioning of the organizations.
 12. Students who are interested in creative writings are encouraged by language teachers to write articles in college magazine and wall papers. Our students get prizes for such writings at University level competition.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.5

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 03

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 06

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.1

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	0	0	0	01

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.28

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	05	08	08	05

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Students of our college always participate in extension activities in the neighborhood community and help in their holistic development. The college promotes connections and inspires the students to participate in extension activities through NCC, NSS, Cultural activities and 'Students' IQAC'. The faculty introduce various activities to the students at the beginning of the year. Particularly NSS, NCC and Cultural department select students interested in such activities. These departments organize various extension activities. Some of them are as follows:

1. Tree plantation.
2. *Gram Swachata*, (Village Cleaning program)
3. Water Pollution Awareness and *Ghat* Cleaning programme during *Ganesh Visarjan Nirmalaya Dan*. (Used flowers, leaves etc. for *Ganesh puja*)
4. Veterinary Guidance.
5. Blood Donation Camps

6. Health checkup camps.
7. *Swach Bharat Abhiyan*.
8. Voter Awareness Rally.
9. National Integrity Awareness Programme.
10. Get-Together & “*Haldi-Kunku*” Function for women from villages.

Our college also organizes one week NSS camp at villages adopted every year. Our NSS volunteers go and stay in these villages for one week and perform various extension activities. The villages where NSS camps were arranged include Hajgoli, Khanapur, and Kine. These villages are within the distance of 8 to 10 kms from the college.

Our NCC and NSS students also arrange National Integrity Day Rally, No Vehicle Day, Awareness lectures about multiple issues, EVM training, Celebration of Independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day, Anniversaries of great personalities etc. All these activities have positive impact on students to enhance emotional, intellectual, social and interpersonal development. By working together students develop team spirit. It helps them to become sensitive towards the problems of the community. This awareness automatically helps at development of holistic atmosphere. Through these activities the students are exposed to social reality and they learn to think beyond individual interests and are encouraged to work for social welfare. The knowledge obtained by the students can be applied for the benefit of society. Students learn team work, communication skills, decision making etc. by participating in extension activities. These extension activities help the students to contribute to national development and social integration.

Students of our cultural department perform Plays, Skits, and Street Plays for the awareness of various social issues. These include save water, save baby girl, anti-addiction awareness, voter awareness, social media addiction awareness and such others.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 42

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	08	09	07	08

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.33

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	02	08	02	04

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

<p>3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years</p> <p>Response: 12</p> <p>3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>01</td> <td>00</td> <td>01</td> <td>08</td> </tr> </tbody> </table>					2018-19	2017-18	2016-17	2015-16	2014-15	02	01	00	01	08
2018-19	2017-18	2016-17	2015-16	2014-15										
02	01	00	01	08										
<p>3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)</p> <p>Response: 2</p> <p>3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>1</td> <td>0</td> <td>00</td> <td>00</td> </tr> </tbody> </table>					2018-19	2017-18	2016-17	2015-16	2014-15	01	1	0	00	00
2018-19	2017-18	2016-17	2015-16	2014-15										
01	1	0	00	00										
<p>File Description</p>		<p>Document</p>												
<p>Number of Collaborative activities for research, faculty etc</p>		<p>View Document</p>												
<p>Any additional information</p>		<p>View Document</p>												

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The Institution provides adequate facilities for teaching-learning like classrooms, laboratories, computing equipments and library. The Institution runs U. G. programs B. A., B. Com., B. Sc., B. C. A. and P. G. programmes M. A. and M. Com. Our college has provided classrooms, laboratories and equipments, library and computing equipments as per the requirements. Twenty eight classrooms are available. Teaching-learning process is carried out in two shifts – morning and afternoon. Arts, Commerce and P.G. (M.A. and M.Com.) classes are engaged in the morning and Science and B.C.A. classes are engaged in afternoon session. Five classrooms are ICT equipped.

Laboratories are well-equipped with internet facility. Our college has 13 laboratories. These laboratories are renovated and extended as per the need. The Computer laboratory has 33 computers with internet connectivity. Practicals are conducted in two/three shifts- morning, afternoon and evening.

Library is well furnished and computerized with software. It is open between 7.30 a.m. to 4.00 p.m. Reading room is available. Periodicals, Journals, previous question papers and Reference books are provided to students.

Library is enriched with books, research journals, UGC –Network resource center, free internet, newspapers & reprography facility. Library has open access to all students. In addition, library provides book bank facility to bright and also physically handicapped students. Teachers use library to prepare their lecture notes and refer to reference books. The question papers are available to students and teachers. Quick Response Code Service is made available in library. Students can search any book online. This facility is available on Library website (www.amalibrary16.woedpress.com)

The administrative building includes office, Principal cabin and the Staff room. The college office is well furnished and computerized. The functioning of office is student centric. The Principal's cabin is well furnished and ICT enabled. The staff room has all the necessary facilities like furniture, clean drinking water, and computers. The location of Office, Principal cabin and Staff room is convenient for students.

OTHER FACILITIES

1. Clean drinking water facility is available for students.
2. Washrooms are available in the campus.
3. Every class-room has dustbin.
4. Ramp and rail facility is made available for handicapped students.

5. Common room facility is provided to the girl students.
6. College canteen facility is available.
7. For safety reasons CCTV surveillance has been introduced.

Apart from these, for smooth functioning of the administration, separate rooms are provided for IQAC, N.S.S., N.C.C. and Sports.

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The Institution has facilities for sports, games and cultural activities.

The size of the playground is 4162 sq. mtr. Out-door game facilities like 200 mtr. running track and Kho-kho are available in the premises of Ajara Highschool Ajara (Mother Institute). The playground of Ajara Highschool Ajara is adjacent to the college premises. The kabaddi ground, volleyball court, long jump are available in the college premises. Well-equipped Gymnasium with weightlifting, power lifting platform is available.

OUTDOOR GAMES

The college provides better infrastructural facilities for the indoor and outdoor games and also provides the expert training guidance for the students.

The list of games:

Sr. No.	Name of the Game	Facility provided at
1	Kabbadi	College ground
2	Volleyball	College ground
3	Athletics	Playground of Ajara Highschool, Ajara (Mother instituti
4	Khokho	Playground of Ajara Highschool, Ajara (Mother instituti
5	Football	Playground of Ajara Highschool, Ajara (Mother instituti
6	Netball	Playground of Ajara Highschool, Ajara (Mother instituti
7	Baseball	Playground of Ajara Highschool, Ajara (Mother instituti
8	Softball	Playground of Ajara Highschool, Ajara (Mother instituti

Indoor Games:

Sr. No.	Name of the Game	Practice Place
1	Table tennis	Indoor Hall
2	Chess	Indoor Hall
3	Carom	Indoor Hall
4	Judo	Indoor Hall

Specifications of gymnasium: The college has a gymnasium hall with following dimensions.

Length = 5.01mtr. & Breadth= 4.63 mtr. Total Area = 23.19 sq. mtr.

It has following equipments/instruments

Sr. No.	Gym equipment	Quantity
1	Single bar	01
2	Double bar	01
3	Chest press	01
4	Leg press	01
5	Abdominal sit ups	01
6	Standing sitting twister Single bar	01
7	Push up stand	01
8	Dumbbell	01

Infrastructure for Yoga

Every year yoga day is celebrated in the cultural hall in the premises of Ajara Highschool Ajara (Anna Bhau hall).

Cultural Activities:

Cultural Department of our college has been very active. The cultural department participates in different events like Youth festival organized at different places by Shivaji University, Kolhapur. The Institute has provided necessary infrastructure for the cultural activities. The college has a cultural hall in the premises of Ajara High School Ajara. The college has also built an open stage in the premises for the presentation of the cultural activities including Annual Social Gathering. The Cultural department has created name of our college not only at the University level but also at the State and National level.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 17.86

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0.07

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	0	0.108	0.295	0.286

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Computerization of library has become a pre requisite in the present world of information technology. In the year 2013, NewGenLib software was installed for library management. This is Open source software having Acquisition, Circulation, Cataloguing, Periodical Management, Stock Verification Report, OPAC- Online Public Access Catalogue. In library LAN is maintained with single server and 4 computers. Apart from this, there are five computers in the library for students with internet facility. OPAC and Web-OPAC facility is available. All the house hold activities are done with the help of computers. There is barcode printer and barcode reader. For the security purpose library is covered by CCTV. Digital collection of old photos and newspaper clippings are also available in Library.

The library is well furnished. It is designed to provide comfortable reading accommodation with abundant light, fresh air and serene atmosphere. The area of the library is 191.25 sq. m. Our college library has 28894 books and subscribes 76 periodicals and nine newspapers (Marathi, English, Hindi).

The college has facilities of e-resources of INFLIBNET N-LIST. Through this facility 6292 e-journals and 135809 e-books are available to stake holders.

Sr. No	Year of Automation	Name of ILMS Software	Nature of Automation	Version
1	2013-14	NGL Core Engine Discover	Fully	3.0.3
2	2014-15	NGL Core Engine Discover	Fully	3.0.4
3	2015-16	NGL Core Engine Beta Discover	Fully	3.1
4	2016-17	NGL Core Engine Discover	Fully	3.1.1
5	2017-18	NGL Core Engine Discover	Fully	3.1.2

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

For the enrichment of library, the library has good collection of 171 dictionaries, 124 rare books in various subjects, 18 special reports, 217 encyclopedias, 706 Competitive Examination books. Besides these, there are 30 Allelopathy bound periodicals from the year 1994 to 2012. Some of the rare books available in our library are -

Sr. No.	Name of Book	Name of Publisher
1	Flora Of The Presidency Of Bombay Vol-I (Ranunculaceae to Araliaceae)	Botanical Survey of India: Calcutta
2	Yek Shikshaki Shala	Nilkantha Prakashan , Pune
3	Letters of Lokamanya Tilak	Kesari Prakashan: Poona.
4	Deutsche sprachlehre fur Auslander Glossar Deutseb English.	Max Hueber: Verrlag Germany.
5	Deutsche sprachlehre fur Auslander.(German for beginners	Max Hueber: Verrlag Germany.
6	Manual of general English.	City Book Stall: Poona.
7	Towards better English.	National Publication Co. Madras.
8	The study of English in India.	Manager of Publication: Delhi.

9	My India.	Oxford University Press: Madras.
10	Kavya- Sarita	Lokbharati Prakashan.
11	Samaj Vikas : Samaj ani Sanskruti sambdhiche vichar	Continental Prakashan , Pune.
12	Tarabai Kalin kagadpatre	Shivaji University, Kolhapur.

Rare Reports are-

1	India Social Development Report 2008	Council for social development	2
2	Economic Survey Report 2010-11	Government of India, Ministry of Finance	2
3	India Development Report 2011	Nachane D. M.	2
4	Eleventh Five Year Plan 2007-2012	Government of India, Planning Commission	2
5	Economic Survey Report 2009-10	Government of India, Ministry of Finance	2
6	World Development Report 1994	International Bank	1
7	Economic Survey Report 2014-15 Vol-I	Government of India, Ministry of Finance	2
8	Economic Survey Report 2014-15 Vol-II	Government of India, Ministry of Finance	2
9	Global Wage Report 2014-15	International Labour office	2
10	World of Work Report 2012	International Labour office	2
11	Planning Commission Reports on Labour and Employment	Ahluwalia Monek S.	2
12	Report of the High Powered Expert Committee on Making Mumbai an International Financial Centre	Government of India, Ministry of Finance	2
13	Indian Financial Sector An Assessment Vol-I Executive Summary	Government of India, Ministry of Finance	2
14	Indian Financial Sector An Assessment Vol-II Overview Report	Government of India, Ministry of Finance	2
15	Indian Financial Sector An Assessment Vol-III Advisory Panel on Financial Stability	Government of India, Ministry of Finance	2

Bound Periodicals are :

1	1 to 29	Allelopathy Journal Vol-1 to 31	International Allelopathy Foundation	1994 to
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File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.8

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.1652	0.42914	5.08388	0.89019	1.45014

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library	
Response: Yes	
File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students	
Response: 5	
4.2.6.1 Average number of teachers and students using library per day over last one year	
Response: 65	
File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi
<p>Response:</p> <p>Information Technology (IT) plays an important role in effective teaching and learning process. All academic departments of our college are equipped with computer and internet facility.</p> <p>The college has updated its IT resources after the previous accreditation. We had just one internet connection. At present we have two internet connections. This was necessitated by the increasing use of the internet by the students and the faculty. The college didn't have Wi-Fi facility. Now we have the facility with good speed. The college also has four LED TV sets which are used for academic purpose. Therefore, we always encourage the faculty and the students to make use of information technology in teaching-learning process. Students make use of Information Technology for searching information, research work, preparing documents, making notes, Seminar, Project Work etc. The college has established four ICT enabled classrooms and one seminar hall with projector to facilitate the use of Information Technology in teaching-learning process. Two classrooms are well equipped with LCD projector, screen and speaker. The faculty and students are using this technology. Some students from various departments participated in a</p>

poster presentation competition at University level and they got prizes also. They prepared their material with the use of ICT facilities. College office is computerized with internet facility. A computer with Wi-Fi facility is provided in the staff room. Library of the college is also computerized with Wi-Fi facility. Besides 64 desktops, college has three laptops. Seminar hall is equipped with projector and screen and other necessary equipments. It is used to conduct various functions and workshops. College has two projectors, four ICT enabled classrooms, audio visual aids like podium and speakers, which enhance teaching and learning process. CCTV cameras are installed for the security of college campus.

The Library has provided user id and password to the faculty to enable them to have online access to the websites which include e-Journals (NLIST-<http://ipoxy.inflibnet.ac.in:2048/login>), e-PG pathshala, free e-books online (<http://www.pdfdrive.net>), National Digital Library Resources (<https://ndl.iitkgp.ac.in>) and also online rare books (URL <https://www.rarebooksocietyofindia.org>). All house keeping work of library is done through open source library management software called NewGenLib 3.1.2.

All the IT facilities are updated periodically as per the requirement. Operating system is upgraded from WINDOWS XP to WINDOWS 7, 8 and 10. Maintenance of the computers is done by the college as per the need.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 19.86

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 0.26

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.42	0.025	1.14	0.1482	1.037

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities-Laboratory, Library, sport facilities, computers and class rooms.

The college provides physical, academic and support facilities like Laboratory, Library, sport facilities, computers and class rooms. These facilities are optimally utilized for knowledge transfer, research, extension activities and academic growth. The utilization of the physical infrastructure is decided by the Head of institute in consultation with IQAC and Time-table committee. Accordingly, time- table is prepared for the smooth conduct of academic work.

Classrooms: There are 28 classrooms. The academic activities are conducted in two sessions- morning and afternoon. Arts, Commerce, and P.G classes are conducted in the morning session. The Science and B.C.A classes are conducted in the afternoon session. This ensures the optimal utilization of the infrastructure. Physical infrastructure is also made available for the conduct of examinations of other institutions on holidays. Sweeping and cleaning of the classrooms, passages, campus are done every day by the support staff. Benches and blackboards are repaired whenever required.

Laboratories: There are 13 well equipped laboratories. Practicals are carried out in three sessions- morning, afternoon and evening. In morning session B. Sc.-III practicals are conducted, in afternoon session B. Sc. – II practicals and in evening session B. Sc.-I practicals are conducted.

The maintenance of laboratory equipments and instruments are looked after by Laboratory assistants and Laboratory attendants. Stock registers, breakage registers and issue registers are maintained by Laboratory assistants. The HODs along with laboratory staff conduct stock verification at the end of every academic year. Requirements for the next year are discussed and communicated to the Principal.

Library: The college Library has 28894 resources available including text books and reference books. Apart from these, e-resources, periodicals are also available. The library is computerized with the Open Source library software (NewGenLib), OPAC, WEB-OPAC, INFLIBNET, E-Journals and E-Books, UGC-Network Resource Center, Wi-Fi and e-repository. The library provides inter-library loan services, reprographic services and reading room facility. For the effective use of the library, the library arranges various programmes like library orientation programme, information literacy programme and book exhibitions. Knowledge Resource Centre Committee helps for smooth functioning of library work. Majority of the academic departments have Departmental libraries for the academic benefit of the students. The Department looks after the maintenance of the Departmental library. All the necessary library record is maintained manually and with various library softwares.

Gymkhana: The sports facilities include playground, Indoor games facilities and gymnasium hall. They are used for regular practice and arranging sports competitions. Students use these facilities early in the morning and evening session. Playground is also used by boys and girls from Ajara town. Senior citizens and women use the playground for morning and evening walk.

The sport facilities and Gymnasium equipments are maintained, replaced and repaired as and when required from time to time.

Computers and other ICT infrastructure:

College has well equipped computer laboratory. The college has 73 computers. Computers in the departments, office, library, laboratories have internet connectivity. Computers, Printers and other ICT infrastructure in the office, staff room, laboratories and library are utilized for smooth routine administrative and academic work. Other ICT facilities like Projectors, Podium, Laptops, Camera, Binocular, Speakers are also used for various academic and administrative activities. The responsibility of maintenance of these equipments is assigned to the Audio -Visual Aids Committee and are easily accessible to the faculty for use. The computers and all other IT facilities are updated periodically as per requirement.

Seminar Hall: The college has a seminar hall. This is utilized for conducting seminars, workshops, guest lectures, celebration of various days like N.S.S Day, Science Day, Marathi Day, Hindi Day and other co-

curricular activities.

The college has a big hall at the top floor which is used for different cultural programmes. It is also made available to stakeholders on holidays for arranging cultural events and social functions.

Water filters and storage tank are always kept clean. N.S.S. and N.C.C. students take initiative in keeping the campus clean. Maintenance of toilet is done by a specially appointed sweeper.

The college premises are made safe by fencing on all sides. As an initiative towards green campus, various trees have been planted and maintained which give a pleasant and nature-friendly status to the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 54.28

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
730	108	869	804	883

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 7.97

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
92	97	118	105	86

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 5.05

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
41	41	40	37	147

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description**Document**

Details of the students benefited by VET

[View Document](#)

Any additional information

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 10.67

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
17	63	16	65	18

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 19.48

5.2.2.1 Number of outgoing students progressing to higher education

Response: 60

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 80

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	2	3	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	2	3	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The College Student Council is formed as per Maharashtra University Act, 1994, section 40 (2) (b) (v) and under the guidance of the Shivaji University, Kolhapur. The College Student's Council consists of class wise students' representatives, representatives from NCC, NSS, Sports, Cultural and Ladies' representatives. These representatives elect one of them as the Secretary of the College Students' Council. The Secretary becomes representative of college, at the University Students' Council. The role of the College Student Council is related to the curricular, co-curricular, extra-curricular and welfare activities for the students. The College Students Council participates in solving the day to day issues and problems

regarding cleanliness, drinking water, Canteen, Library, Office, Examination, etc. The common issues of the students are raised in the College Students Council meeting and necessary efforts are made to solve them. The College Students' Council members also participate in organization of Annual Social Gathering, social activities, lead college activities, sports and other activities organized by the college. They also contribute to Government programmes such as Swatch Bharat Abhiyan, Voters awareness programmes, Tree plantation, etc.

The College Students Council along with other students actively participates in various activities of the college.

Role of Students in Academic and Administrative Bodies: -

Students have representation on Academic and Administrative Bodies. At the beginning of an academic year, when the College Students' Council is yet to be formed, the planning of the Academic and Co-curricular Departments/Committees is prepared. At this time enthusiastic and interested students are given representation in various academic and co-curricular Departments/Committees. They participate in the meetings of these academic and co-curricular Departments/Committees. They express their views and make suggestions about the planning of the academic and co-curricular Departments/Committees.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 2.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	2	2	2

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The college has Alumni Association which is registered as “Alumni Association of Janata Education Society, Ajara”. It was registered in the year 2002 (Registered No. Maharashtra/17793/Kolhapur dated 23-07-2002). At least two meetings of the Alumni Association are organized every year.

Our alumni also function in an informal way. We organize ‘*Maji Vidyarthi Melava*’ (Alumni Meet) on the second day of *Ganeshchaturthi* (Ganesh Festival) every year.

The alumni of our college has extended its co-operation to the college in various ways. The alumnus of Department of Chemistry has donated a LED TV set which is used for showing videos related to the subject, motivational videos to the students. The alumni of Department of Botany have donated chairs to the Department. The alumni of Department of Statistics have donated cash of Rs. 15,000/- for organizing a Workshop. The alumni of B.C.A wing and Department of Computer Science have donated Table Fan and Notice Board. Our local alumni extends its co-operation in day to day activities of the college. Our ex-sportspersons visit the college occasionally for providing training to our sportsmen. Some members of the alumni guide our students for the cultural activities.

The Academic departments of our college organized following activities during the last five years with the active participation of alumni.

Activities in the year—2018-2019

Sr.No.	Activity	Date
1	Lecture of alumni (Chemistry)	19/7/2018
2	Alumni Guidance (Computer Science)	1/9/2018
3	Alumni Meet (Alumni Association)	14/9/2018
4	Alumni Meet (Statistics)	14/9/2018
5	Alumni Guidance (Botany)	18/8/2018
6	Alumni guidance (Botany)	10/3/2019

7	Lecture of alumni (Statistics)	01/2/2019
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NAAC

Activities in the year—2017-2018

Sr. No.	Activity	Date
1	Lecture of alumni (Marathi)	11/8/2017
2	Alumni Meet	26/8/2017

	(Alumni Association)	
3	Lecture of alumni	09/9/2017
	(Statistics)	
4	Alumni meet	22/9/2017
	(Commerce)	
5	Alumni Guidance	12/12/2017
	(Botany)	
6	Guidance by alumni	28/12/2017
	(Computer Science)	
7	Lecture of Alumni	17/2/2018
	(Physics)	
8	Lecture of Alumni	4/12/2017
	Chemistry	
9	Lecture of Alumni	11/1/2018
	Chemistry	

Activities in the year—2016-2017

Sr. No.	Activity	Date
1	Lecture of alumni (Statistics)	29/06/2016
2	Alumni Interaction (Computer Science)	9/07/2016
3	Alumni Meet (Alumni Association)	6/10/2016
4	Lecture of alumni (Statistics)	10/9/2016
5	Lecture of Alumni (Computer Science)	21/9/2016
6	Lecture of Alumni (Computer Science)	6/10/2016
7	Lecture of alumni (Statistics)	27/12/2016
8	Lecture of alumni	29/12/2016

	(Statistics)	
9	Lecture of alumni	14/1/2017
	(Statistics)	
10	Lecture by alumni	23/1/2017
	(Chemistry)	
11	Lecture by alumni	27/1/2017
	(Chemistry)	
12	Lecture by alumni	28/1/2017
	(Chemistry)	
13	Alumni Interaction	11/2/2017
	(Botany)	

NAAC

Activities in the year—2015-2016

Sr. No.	Activity	Date
1	Guidance by Alumni (Computer Science)	5/9/2015
2	Alumni Meet Alumni Association	18/09/2015
3	Alumni lecture (Statistics)	30/11/2015

4	Lecture of Alumni (Marathi)	21/1/2016
5	Alumni lecture (Statistics)	23/1/2016
6	Alumni Interaction (English)	25/1/2016
7	Alumni Interaction (Physics)	12/2/2016
8	Guidance by Alumni (Economics)	15/2/2016
9	Alumni Interaction (Hindi)	27/11/2015

Activities in the year—2014-2015

Sr. No.	Activity	Date
1	Alumni Interaction (Chemistry)	25/9/2014
2	Alumni Interaction (Chemistry)	9/1/2015
3	Alumni Interaction (Chemistry)	17/1/2015
4	Alumni Interaction (Comp.sc)	7/1/2014

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

**5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs**

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision

To make the institution (Ajara Mahavidyalaya, Ajara) a centre of academic excellence with global recognition striving hard for contributing towards the sustainable development of the region, the Nation and the humanity at large.

Mission

To build the post-independence 'New India', every individual should have knowledge, character and a sense of service and dedication. In the context of the mission of the parent society (JES), Ajara Mahavidyalaya, Ajara should constantly strive hard to educate and train the generations of the students capable to contribute to the all sided development of the region, the Nation and the humanity at large.

Nature of Governance –

The Management represents the society and therefore the governance of the institution is effectively in tune with the vision and mission of the college. Accordingly the Management monitors and provides guidelines for academic and administrative improvement.

We have Local Management Committee (LMC) formed as per the Maharashtra Public University Act 1994. After implementation of new University Act 2016, the LMC was replaced by the College Development Committee (CDC). LMC/CDC meets regularly three / four times in a year.

As Head of the Institution, the Principal monitors all college activities. All activities are conducted under the guidance and directions of the Principal and the IQAC. The Principal acts as mediator between the Management and the Staff members. The Management, LMC/CDC and the Principal together prepare the college development plans based on the opinions received from the stakeholders.

The IQAC plays a main role in maintaining and enhancing the quality of the institution and suggests quality measures.

Perspective Plan –

The college has prepared a perspective plan for the period of five years by taking into consideration vision and mission of the institution. In the preparation of perspective plan, LMC/CDC and IQAC of the college have taken initiatives. Feedback from all stakeholders, their expectations, management policies, vision, mission and objectives of the college are considered for formulation of the perspective plan. The draft of perspective plan is discussed, reviewed and approved in the LMC/CDC of the college and Management.

Participation of Teachers in Decision Making –

Three Faculty members, HoD, IQAC Co-ordinator and one non-teaching member are the representatives on the LMC/CDC which supervises and reviews the curricular, co-curricular, extra-curricular, and administrative activities. All activities are discussed and finalized in the LMC/CDC meeting. The review of the activities is also taken in the LMC/CDC meetings. Resolutions in the Management / LMC/CDC meetings are conveyed to the staff by the Principal, discussed and decisions are taken.

There is a Four-fold Administration Plan under which all Departments/Committees in the college are classified under - Joint, Academic, Co-curricular and Administrative Departments/Committees.

There is also a Joint meeting of Faculty and Management at the beginning of the academic year to discuss issues related to the academic and administrative activities including the examination results. At the end of the academic year, the report of the activities is submitted to the Principal of the college by the heads of respective Departments/ Committees.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Our institution has participative management and highlights of this participative management are as follows.

- 1.The Governing Body, the LMC/CDC, the IQAC are Constituted as per the Government/ UGC/ NAAC norms. Apart from this the Institute has appointed the retired faculty as advisors.
- 2.The Governing Body takes policy decisions in consultation with the Principal, LMC/CDC, IQAC and the advisors.
- 3.Faculty-Governing Body joint meeting is the specific example of participative decision making management.
- 4.The Principal looks after the overall administration through Four-fold Administration Plan.
- 5.Co-ordinators of Four fold administration supervise the academic, co-curricular, extra-curricular and administrative activities.
- 6.Head of each Department/Committee plans activities in consultation with the members. They distribute the work and execute it accordingly.
- 7.The HoDs of academic departments and members prepare teaching plans, work load allocation, monitor attendance of students, execute teaching-learning process, conduct continuous internal evaluation and supervise overall progress of the students.
- 8.The IQAC in its meetings monitors quality issues and also promotes quality enhancement measures in the college.

9.Placement cell conducts campus interviews and placements.

Case Study showing decentralization and participative management in the college -

Four Fold Administration Plan of the College is one of the best examples of decentralization and participative management. Under Four-fold Administration Plan there are four main sections and each section has various committees working under it. Each section has a Coordinator. Every Committee works independently and the decisions taken in the meetings are conveyed through the concerned Coordinator to the Principal for further necessary feedback.

At the beginning of the academic year the Principal announces the distribution of work under the Four-fold Administration Plan in the Joint Staff Meeting. This is also printed in the prospectus for the information of students and parents. The aims, objectives, and functioning of various Departments/ Committees are discussed in detail and the faculty and the staff are advised to discharge their duties effectively to achieve the goals of their respective Department/ Committee. Experiences of the previous academic year are used to modify the mechanism, if necessary. The members of the faculty and the staff make suggestions for the smooth functioning of the Departments/ Committees.

The Four-fold Administration Plan has been developed in the College on the basis of the past experiences. The four sections (Joint, Academic, Co-curricular and allied, and Administrative) in the Four-fold Administrative Plan cover the entire governance of the college. At present 54 different Departments/ Committees are grouped under four sections. Minimum programme of each Department/ Committee has been well defined. This system deliberately provides necessary scope for amendments and improvements in the functions of Department/ Committee.

The administrative work of the college is also decentralized. The Office has various sections like Accounts, Examination, Scholarships, Admission, Correspondence, etc. The work in the office is looked after by the clerks, senior clerks, accountant, etc. The peons carry out the physical work, maintenance and cleanliness of the premises. The library attendants and the laboratory assistants take care of administrative work in the library and the laboratory respectively.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Perspective/Strategic plan documents are available with the CDC/LMC. The significant activity which is successfully implemented based on the strategic plan is 'Students' IQAC'.

'Students' IQAC'**Year of Establishment: 2016-17****Aims and Objectives :**

1. To create quality awareness among the students.
2. To increase students' participation in society oriented activities of the institution
3. To achieve personality development of the students.
4. To promote human values.
5. To enhance academic quality.

The most important step of the institution towards quality initiatives after the second cycle accreditation is the formation of 'Students' IQAC'. It was observed by the institution that the tremendous energy of the youth should have contribution in the institution's policy of social development. The students of the college have their representation in the functions of the IQAC through an independent yet IQAC connected unit. The responsibility of formation and execution of various activities of the 'Students' IQAC' was assigned to Dr. A.V. Bachulkar, Head, Department of Hindi. He was ably assisted by the Co-Ordinator of the IQAC Shri. B.S. Kadwale. The purpose of the 'Students' IQAC' was to create social awareness amongst the students. They should realize the pains and sufferings of the poor, underprivileged, physically handicapped and the orphans. The desire to do something for these unfortunate people should be created in them. The sense of social responsibility should be imbibed in them. With this purpose in mind all the activities of the 'Students' IQAC' were designed and implemented. Meetings of the 'Students' IQAC' were held from time to time to motivate the students and to inform them about the activities to be undertaken.

A number of activities were conducted through the 'Students' IQAC' under the guidance of the IQAC. Some of the important activities include felicitation of soldiers, farmers, doctors and engineers on Republic Day. The idea behind this was to acknowledge the contribution of soldiers, farmers and doctors towards the building and protection of our nation. Another significant activity of the 'Students' IQAC' was the felicitation of the citizens above 75 years. The activity was known as 'Compassion towards Old Age'. It was really an emotional event where the old citizens had tears in their eyes witnessing the kind of respect and gratitude the entire college showered on them.

Apart from this the members of the 'Students' IQAC' paid visit to the 'Orphanage Home' at Pandur (Dist. Sindhudurg). They stayed there for a day and had first hand knowledge of the sufferings of the orphans including the children, grown-ups and the old people including women. They also witnessed the untiring efforts of the Secretary of the orphanage, Shri. Sandeep Parab, to look after these people. Collection of used clothes, usable articles and funds for the 'Orphanage Home' was another significant activity in this connection. Shri Sandeep Parab was also invited to Ajara for motivating the society in this connection.

The 'Students' IQAC' organized One Day Camp on Social Awareness. Teachers, parents and students were the participants. It was also a very successful event.

File Description	Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Governing body

The Janata Education Society, Ajara is the leading education Society in Ajara Taluka. Governing body of this Society runs thirteen educational institutions from KG to PG. This Society runs Senior College, Junior College, seven high-schools, two primary schools, two hostels. Ajara Mahavidyalaya, Ajara is the premium multi-faculty institution of Higher Education in Ajara taluka.

President is the Head of the Governing body which includes Vice-President, Chief Executive Officer, Secretary and five members. The policies are discussed and determined in the Governing Body and they are implemented. The Governing Body meets periodically to monitor and review the working of the College. The Governing Body meets faculty at the beginning of the academic year to discuss results of various University Examinations. Governing Body has appointed experienced advisors to help the Governing Body to take decisions on various issues. Advisors are retired faculty and staff. Experience of this retired faculty promotes effective decision making.

College Development Committee (CDC)

CDC has been formulated as per existing Maharashtra Public University Act, 2016. The CDC involves President of the Governing body as Chairperson and the Principal as member secretary. Its main function is to prepare development plan of the college regarding academic, administrative and infrastructural growth of the college. The detailed plans, in the light of policies decided by the Governing Body are forwarded to the Principal for necessary action.

The Principal

The Principal forms various committees under Four- fold Administration Plan to organize several academic, co-curricular, extra-curricular and administrative activities in the college. The Principal consults HoDs for smooth functioning of academic and administrative activities.

IQAC

The IQAC looks after the quality promoting activities. Various Departments/ Committees under the Four-fold Administrative Plan are directed, governed and assisted by the IQAC. IQAC encourages the introduction of innovative activities by various Departments/ Committees. Consistent efforts are made for quality initiatives throughout the year.

Service Rules, Procedures, and Recruitment-

The Governing body follows the norms and guidelines formulated by the UGC, State government and the University for service rules. Performance Based Appraisal System is followed for the promotion of the faculty under CAS. The college has an in- built mechanism to check the work efficiency of teaching and non-teaching staff through API, Confidential Reports, Suggestion Box and Feedback mechanism. Shortfall in teaching and non-teaching staff is met by the Governing body for maintaining standards in education.

There is internal monitoring and co-ordination among the faculty and staff. The Academic Calendar is prepared after consultations between different academic Departments. The Principal conducts periodic meetings of teaching and non-teaching staff to take a review of the activities. The composition of various Committees / Departments is inclusive and participatory that ensures the smooth functioning of the Committees/Departments.

Grievance Redressal mechanism-

Grievance Redressal Committee is formulated to resolve grievances. The employee can approach this Committee for Grievance redressal. There is also a formal mechanism of the University for the purpose. There are also Sexual Harassment Prevention Committee, Anti-ragging Committee and Examination Committee where the students can register their grievances.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

- A. All 5 of the above**
- B. Any 4 of the above**
- C. Any 3 of the above**
- D. Any 2 of the above**

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Organization of Zonal Youth Festival is the activity which shows the effectiveness in organizing a big event with detailed planning and execution.

Shivaji University organizes Youth Festivals every year in order to provide platform to the students to express their hidden artistic talent. In response to the mail of the University, the Principal arranged the meeting with the members of the Art & Cultural Department of the college. It was decided to organize the Zonal Youth Festival in our college. Accordingly, the Principal asked for the approval of the Governing Body. After getting the approval, the proposal to organize the Zonal Youth Festival was sent to the University and the approval was received.

Accordingly, the meeting was held and the Youth Festival Organization Committee was formed. It was decided to organize the festival on Friday, 30th Sept.2016. Dr. Anand Ballal, Head, Department of Marathi, was nominated as the Secretary. The responsibility of maintaining the accounts was assigned to Mr. Yogesh Patil. On 23rd Aug. the meeting with the Governing Body was held, to have their suggestions about the organization of the Festival. The venues were confirmed- campus of the college, Ajara High-school, Shrimant Gangamai Library, Kumar Bhavan School and Ajara Urban Bank. Accordingly, the written permission was obtained from the above institutions. The tenders for the various works were sought.

The University Inspection Committee visited the college on 16th Sept. 2016 and approved the preparation of the Festival. On 22nd Sept. the Organization Committee held the meeting.

Meanwhile, the dignitaries Dr. D. R. More, Director of BCUD, well-known Comedy Actor Mr. Santosh Shinde as the Chief-Guest and Mr. Ashokanna Charati as the Chair-Person, were confirmed for the inauguration ceremony. The invitations and brochures were sent to all the colleges in the district. Meantime, to organize various competitions different committees with the Coordinator, Time Keeper and Assistant were formed from amongst the staff members and in the staff meeting nature of their functioning and responsibilities was explained.

Request letters were sent to various Government agencies/ offices for the emergency co-operation. The event was given wide publicity. The letters to attend the inauguration ceremony were sent.

On 28th Sept, the meeting of the staff was organized to finalize preparation of the festival. The

codes were allotted to the colleges, after the verification of their entry forms. Alternate arrangements were made for the presentation of some selected items.

From 52 colleges, 939 artists and companions, including teaching- non-teaching staff and professional artists of the various colleges participated. 1500 people participated in the festival. The event was enjoyed by the people. The results of the competitions were communicated to the University.

The meeting of Organization Committee was held on 7th March, 2017. The review of the event was taken and details of expenditure of Rs. 3,06,774/- were finalized and sent to the University. In this way, the entire ceremony was organized by College with discipline, enthusiasm and grand success. The University appreciated the organization of the event.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Loan facility through Employees Co-operative Society-

1. The employees of the College and Highschools have established '*Janata Education Society Employees' Co-op. Society, Ajara* which extends Emergency loan up to Rs. 1,00,000/- and long-term loan facility up to Rs. 25,00,000/- .
2. '*Shri Ravalnath Co-op Housing Finance Society Ltd. Ajara*' provides housing loan to the member employee up to Rs. 75,00,000/-.
3. '*Janata Gruha Taran Society Ltd. Ajara* also provides housing loan for the employees up to Rs. 75,00,000/-.
4. In addition to this there is another Credit Society, '*Shikshan Tapaswi J. P. Naik Nagari Sahakari Patasanstha, Ajara*' which provides Emergency loan up to Rs. 20,000/- and long-term loan up to Rs. 12,00,000/-.

All the above financial institutions are established and managed mainly by the employees of Janata Education Society, Ajara. All teaching and non-teaching permanent staff members are the members of these Societies. In case of emergency or as per their financial requirement such as home construction, vehicle purchase, wedding, medical treatment these Societies provide loan. The members also enjoy the benefit of annual dividend. Majority of the Faculty and the staff members have built their own houses with the financial support of these institutions. These institutions also have the Members Benevolent Fund.

Staff-Welfare Fund for non-teaching staff-

In addition to the welfare provisions mentioned above, a separate non-teaching staff welfare fund is generated through contribution of Rs. 100/- from each staff every month for fulfilling the emergency requirement of the staff and deposited in a separate bank account. This amount is disbursed as staff welfare fund loan to the needy in emergency circumstances. The maximum limit for borrowing the loan from this account is Rs.25,000/-. Under this scheme, in all 90% employees got benefited during the last 5 years. This scheme includes celebration of various events like birthday, wedding, special tours, etc.

Insurance Scheme-

Group insurance scheme for faculty and non-teaching staff is implemented as per norms of the University and the Government.

Teachers Benevolent Fund –

There is also Teachers Benevolent Fund facility of Shivaji University Teachers Association, Kolhapur as a welfare measure for the faculty.

Pradhyapak Abhyas Mandal (Teachers' Study Forum)-

The Teachers' Study Forum organizes various lectures/talks on the issues related to the health and hygiene, financial matters, for the benefit of the faculty and the staff. The employees of the institution are felicitated on their achievement and on special occasions such as *marriage*, *Vastushanti*, etc. on behalf of *Pradhyapak Abhyas Mandal*. Every possible help is rendered by the Governing Body in case of emergency to all the employees of the institution.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.36

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	2	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 14.59

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	4	10	2

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The college follows two different systems for assessment of performance of Faculty and staff. The annual assessment of the performance of the Faculty is made through Performance Based Appraisal System (PBAS) as per UGC norms and feedback from the students. The Shivaji University has also introduced academic diary as a supporting document to assess performance of faculty. This diary is maintained by each faculty.

The PBAS format mentioned above consists of three categories, namely

Category I-Teaching-Learning and Evaluation related activities.

Category II - Co-curricular, Extension, and Professional Development related activities.

Category III - Research Publications and Academic Contributions. As per this scheme the faculty makes the self-evaluation and calculates his/her API score. It is verified on the basis of academic diary, by the Principal/Co-ordinator of the IQAC/ a faculty nominated by the Principal.

The assessment of the performance of the non-teaching staff is made through Confidential Report (C.R.) in the format provided by the Government of Maharashtra and feedback from students. Confidential Report of non-teaching staff contains individual information, qualifications, self-assessment report, general ability and character, remark of the authority.

Mechanism-

Faculty fill academic diary which contains individual time-table, teaching plan, information about day to day teaching, co-curricular and extra-curricular activities, examination duties, research activities and profession related information. The Principal assesses these diaries at the end of academic year. Faculty submit API forms in the month of May/June every year. Principal assesses API forms and related documents in the month of June every year. Non-teaching staff fill C.R. every year and the Principal checks these reports annually. On the basis of PBAS and API score and confidential report respectively faculty and non-teaching staff members get promotion.

Feedback is collected from stakeholders. Separate committee is formed to collect and analyze the feedback received. This committee also prepares final report of the feedback. The Principal conveys feedback report to each faculty and staff before the end of the academic year. Faculty and staff improve

their performance according to suggestions given in the feedback report.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution appoints a Chartered Accountant for the audit. The audit report is submitted to the Joint Director, Higher Education, Kolhapur Region, Kolhapur. The Joint Director, Higher Education assesses the audit report and submits assessment report to the college. After this the Senior Auditor conducts the final audit. The audit by the Accountant General is also done periodically. The institution also has mechanism to keep an internal check on the transactions. The audit reports for the last two years have been enclosed.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0.8

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.11	0.21	0.26	0.09	0.13

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Mainly, our institution is a non-profit organization. The main resources of funds are salary grant from state Government, College fees, UGC grant etc.

The salary grants are received from state Government as per the pay scale norms of UGC and state Government through Joint Director, Higher Education, Kolhapur, Division Kolhapur. The monthly salary of teaching and non-teaching staff Rs.27,78,108/- is mobilized with a set procedure through Nationalized Bank (Bank of Maharashtra, Branch-Ajara) transactions only. Sanctioned Medical bills, Provident fund amount, arrears in salary are also mobilized in the same way.

For self-financed courses fees are collected from students as per Shivaji University norms. However, by considering economic status of students, the Governing Body allows concession in college fees. This amount is utilized for salary of faculties and staff of self-financed courses through bank transactions. Remaining amount is used for day to day maintenance.

Institution receives prizes and donations from various organizations, individuals, retired as well as working faculty and staff. These prizes are in the form of cash, memento and certificates. They are given to the students at the time of annual social gathering.

The grant received from the UGC is utilized as per the norms. There is a separate account in Nationalized Bank (Bank of Maharashtra, Branch-Ajara). The financial controls are kept through accounting system. The daily bills, vouchers, summary of accounts are checked and signed by accountant and approved by the Principal. Respective audited statements of accounts and utilization certificates are sent to Joint Director, Higher Education, Kolhapur Division Kolhapur and UGC.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Institutionalized Quality Assurance Strategies and Processes of the IQAC in the Overall Administration---

The meetings of the IQAC are held thrice in an academic year to discuss the planning and outcome of the various academic, co-curricular, and extra-curricular activities. First meeting of the IQAC is generally arranged in the month of May because the first term starts at around 15th June. In the meeting Plan of action for next academic year is discussed and finalized. Specific, Innovative and society oriented activities are suggested to various departments.

1. Four-fold Administration Plan -

At the beginning of the academic year the Principal announces distribution of work under Four-fold Administration. The same is also published in the prospectus for the students, parents and other

stakeholders.

Four- fold Administration plan covers the entire area of governance of the college. The responsibilities of different committees are assigned considering the strengths and abilities of the faculty. At present 54 different Departments/Committees are grouped under four heads-Joint (1-8), Academic (9-26), Co-curricular and allied activities (27-38) and Administrative (39-54). Four members of the IQAC are assigned the work of supervising, assisting different Departments/Committees under the Four-fold plan as coordinators.

Each Department/Committee submits its annual plan to the respective coordinator in the first week of first term.

The Heads of the Departments/Committees take monthly oral review from respective committee members and also from students and give suggestions for improvement and standard of the activities, if needed. In the second week of every month all the coordinators of Four fold Plan discuss the review in the IQAC. Then the views are shared with the Principal.

2. Institutionalized Quality Assurance Strategies and Processes of the IQAC in the Library work:

The IQAC insits on renewal and up-gradation of the facilities in the library at regular intervals that has lead to the uniqueness of the library. Following are the areas where the up-graded quality of the facility is observed:

- Enriched Collection of the Books
- Preservation of old, useful volumes and periodicals
- Separate reading halls
- Internet Facility
- Xerox Facility
- Inter Library MoU
- Open Public Access Facility
- Open Access to e-Books and e-Journals
- Book exhibition at the time of Annual Social Gathering
- Study room facility at the time of Examinations

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

There are many committees under the purview of the IQAC to organize academic, extra-curricular,

cultural, research and other activities. The academic activity calendar is prepared in the beginning of the academic year. Informal meetings are held with the Heads / Co-ordinators of the Committees to discuss the activities to be conducted in an academic year. Strategies are chalked out for quality enhancement for the year including ICT enabled teaching, participative teaching-learning and participation of alumni in departmental academic activities.

Departmental Blogs :

To reform teaching-learning process IQAC introduced the concept of Departmental Blog for each academic department in the academic year 2016-17. The first workshop for guiding faculty regarding the creating Blog was organized in March 2017. The second workshop in this regard was organized by Computer Science Department on 18 January 2018. This activity promotes use of technology in the academic departments. It is also useful for co-curricular activities

All Academic Departments created their Blogs. Departments were advised to upload the basic information of the Department, syllabus, question papers, teaching plans, tests, photos of the activities on their Blogs. The students have started to use the Departmental Blog.

We are happy to mention that the Department of Chemistry, Statistics, Computer Science, English made good use of the Departmental blogs. The Department of Statistics & Chemistry have over 11000 views. The Department of English has over 7000 views. More and more departments are becoming motivated by the success of these departments. The practice has also resulted in saving time and allowing the students to refer to the Blogs even when they are not in the premises of the college. The students are becoming more and more familiar with the use of technology.

Mentoring system:

Earlier, the concept of class teacher was in practice. For each class one full time faculty was assigned the responsibility of monitoring the progress of the learning of all the students in the class. The IQAC noticed the uneven number of students assigned to the class teachers as a result of the number of students in a class. It was also noticed that all the faculty was not involved in this exercise. The IQAC recommended the mentoring system to reduce the number of students assigned to the class teachers and to assign responsibility to each and every teacher. For this purpose, the Principal established Mentor-Mentee Committee under Four-fold Administration Plan. Mentor-Mentee Committee prepared annual plan and work distribution in its first meeting and submitted plan to the concerned coordinator.

Mentor-Mentee Committee distributed all students (Mentees) evenly among all full time faculty (Mentor). On an average 40 students are allotted to a mentor. The mentor is supposed to deal with academic, domestic and stress related problems of the mentees allotted to him. It becomes possible to identify the slow and advanced learners and to plan the academic activities accordingly. This activity helps to promote healthy atmosphere among the students and faculty members.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**Response:** 1.6**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	01	01	2	2

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

A. Any 4 of the above**B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

1. Blogs of Academic Departments :

In 2016-17, IQAC introduced the concept of Blog for each academic department to promote ICT in teaching-learning process. This innovative idea is discussed with the faculties of various departments in the workshop, organized in March 2017. In this workshop, the process to create the Blogs is explained in detail. Again, on 18th January 2018, the Computer Science Department organized another workshop in this regard. All Academic Departments created their Blogs and uploaded the essential academic information, co-curricular and extra-curricular activities, annual plan of the departments. We are happy to mention that the Department of Statistics, Chemistry, Computer Science, and English made a very good use of the these Blogs.

2. 'Students' IQAC':

IQAC established 'Students' IQAC' in the academic year 2016-17 to create quality awareness among the students. Main objectives behind the formation of the 'Students' IQAC' were to increase students' participation in society oriented activities of our institution and for the development of personality of the students. It was observed by the institution that the tremendous energy of the youth can be used in the contribution of the policy of institution about the social development.

3. Mentoring system:

The IQAC recommended the mentoring system to resolve the problems of students in teaching-learning process. The concept of the class-teachers is replaced by this. For this, Principal established Mentor-Mentee committee in the Four-fold Administration Plan. This committee prepares annual plan and work distribution and submits them to the Four-fold Coordinator. The mentor is required to deal with the academic, domestic and stress related problems of the mentees, allotted to him. This activity helps to promote healthy atmosphere among the students and faculties.

4. Gender sensitization campaign:

Gender sensitization campaigns were organized to create the awareness about the gender equality and sexual harassment. The concerning department organizes three day program with the activities like 'Poster Presentation', 'Rally', 'Elocution Competition' etc. in both the terms, in 2016-17. The first campaign was organized during 26th to 29th Aug. 2016. 27 boys and 169 girls participated in it.

In the second campaign, organized during 3rd to 5th Jan.2017, 60 boys and 64 girls participated. The purpose of these programs was to make aware the participants about the gender equality and respect and a sense of equality about women. Apart from these, a lecture on 'Sexual Harrassment Prevention Act 2013' and a workshop on 'Sexual Harrassment Prohibition' were organized.

5. Academic Audit:

IQAC decided to conduct Academic Audit in 2015-16, to review and enhance the quality of the academic performance. In the first audit of 15 academic, co-curricular and extra-curricular departments were audited on 30th December 2015. Principal and IQAC coordinator gave suggestions to the concerning departments, according to their audit reports. Second academic audit was done through the external academic experts in 2018-19. Prof. A. B. Undare, Co-Ordinator, IQAC, Dr. Ghali College, Gadhinglaj, audited these departments, on 2nd May 2019. Such audit was helpful to improve the qualities of the academic activities.

6. Research:

IQAC provided the research opportunities for the various faculty members, during the last five years. Presently 14 faculty members have obtained Ph.D. Six faculty members are recognized as the research guide for the M.Phil. and Ph.D. Three students have completed Ph.D. under their guidance. 17 faculty members published 87 research papers. 8 faculty members contributed through their various chapters in 25 books. 6 workshops were organized, 10 MoUs and 5 Minor Research Projects are sanctioned during the last five years.

7. Participation of Alumni in different academic activities:

We have active and efficient Alumni Association. It consists of different expert professionals, including journalists, engineers, advocates, businessmen, teachers etc. Alumni association meet is regularly organized on the very next day of Ganesh Festival. Here, they discuss and provide their contribution to bridge the gap. Their suggestions for the improvement and discipline among the stakeholders are proved valuable. The association contributes a lot in the overall development of the student and college. Particularly their economical aids are noteworthy, to buy useful resources and to enhance the infrastructure and to meet some essential requirements of the college. Members of alumni work in different academic as well professional organizations. Their expertise, lectures, financial and academic contribution is always fruitful for us.

8. Green Audit:

Environmental issues are sensitive today. That's why, IQAC decided to do the Green Audit. This audit was conducted by the Principal Dr. Anil Kulkarni, CNCUCW, SIBER, Kolhapur. Some important observations in this audit are

- College has taken good number of green initiatives for the protection of the environment.
- Annual Power requirement is met through LED bulbs 46.5 % and the fans should be replaced in phased manner energy efficient five star rating fans.
- Considering the present strength of the college, it is suggested to construct additional WCs + Urinals, 7 for male and 8 for female. Altogether, it is expected to have 14 for male and 26 for female.

- As the sufficient place and roof top area are available for water storage and sufficient efforts be made for rainwater harvesting. Thus the Bore-well water consumption can be reduced to save the electrical energy.
- It is recommended to construct underground storage tanks for harvested water
- Setting up the proper Vermi Composting pit to convert vegetable matter and any left out is essential.
- To use solar energy as an alternative for the street light.
- Observing no vehicle day at regular intervals be decided in consultation.
- Environmental awareness campaigns through NSS / NCC or other departments, be organized for Water conservation, Solid waste Management, Conservation of Biodiversity etc.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 30

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	09	06	04	06

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

1. Safety and Security :

College is very particular about safety and security of not only girls and boys but of faculty also. In our college there is a greater number of girl students. We always try our best to provide equal opportunity to boys and girls. Our college premises is under CCTV surveillance. We organize many programs to empower the women in the college. For the safety of our girl students our college timing is 7.40 a.m. to 5 p.m. Whenever there is some function or business, college informs the parents of the girl students through students by oral or written notice on the previous day. During NSS Special Camp, independent accommodation facility is provided to the girl students. One or Two female Faculty members always stay with them. The college has separate staircases for girls and boys. For the safety and security of our college students especially the girl students, our college has Sexual Harassment Prevention Committee, Anti-Ragging Committee, Prayer and Discipline Committee, Grievance Redressal Committee and Sachetana Mandal. All these committees work in coordination for making the college campus secure and safe,

particularly for girl students.

2. Counseling :-

Every year we organize different Gender Awareness Programs for both students and faculty. In the college campus Identity Card is mandatory for students and staff. Uniform is compulsory for two days in a week (i.e – Thursday and Friday) for both. On our oral request Damini Squad (consisting of male and female police constables) visits College premises regularly. To promote the gender equity in our college we organize various programmes related to gender sensitization. Our faculty always guide girl students and provide counseling on different issues. Our teachers also conduct counseling session for the students through the mentor-mentee scheme.

3. Common Room :-

The college has common room for girl students and we provide them the necessary facilities. We have also made provision of sanitary napkins vending machine. In various committees of our college, we have provided special quota for girl students and female faculty representatives. The college canteen and library provide independent seating arrangements for girls.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0.59

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 1.71

7.1.3.2 Total annual power requirement (in KWH)

Response: 288

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 27.24

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 4543.2

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 16680

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

- **Solid waste management**

College is conscious about the environmental issues. The department of Environmental Studies, NSS, NCC, 'Students' IQAC' organize various programmes for the faculty and the students for sensitizing them about environment issues. We also organize cleanliness campaign. We keep the dustbins in all classrooms, where the students deposit their solid waste like stationary materials. We also have two big Yellow containers (dustbin) from Ajara Nagar Panchayat, which have been kept in the college premises. All the solid waste collected is dumped in the pit created for the purpose in the premises. In the college premises various boards are displayed regarding the Solid Waste. The manure created is used for the plantation in the premises of the college.

- **Liquid waste management**

For disposal of the Liquid waste we have soak pit near Chemistry laboratory. Liquid waste is not disposed directly into the drainage. But it is diluted by adding charcoal, sand particles, gravels and NaCl to it. After that it is disposed into the drainage. Separate safety tanks are constructed to collect the liquid waste from wash rooms, sanitation blocks etc.

- **E-waste management**

Our college has taken initiative regarding E-waste management. For the better management of e-waste, our college has signed a memorandum of understanding with Integrity Computer Services,

Gadhinglaj (Dist. Kolhapur) in the year 2014-15. Under this agreement and as per our college instructions, within five years, for two times, this organization has disposed e-waste material from our college, for further recycling process. In the year 2019, college signed one more MoU with Mahalaxmi e-Recyclers Pvt. Ltd., Kolhapur (Registered Institute of Maharashtra Pollution Control Board, Mumbai) for an environment friendly disposal of e-waste collected and to be disposed.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting has become the need of the hour. The college has been making conscious efforts in this regard. Our college is located in the area (Western ghat of Sahyadri) where there is sufficient amount of annual rainfall. But realizing the need of rain water harvesting at the global level we collect the roof water in the storage tank and reuse in laboratories afterwards. Besides this, the rain water collected from the roof of ladies hostel is channelized through pipes in a big well in the area of ladies hostel. This resulted into increasing underground water level.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Our College organizes various activities regarding the environmental issues.

- **Students, staff using**

1. **Bicycles:** We motivate the students and the faculty for the use of bicycles. The faculty and the students residing in the vicinity prefer bicycles for coming to the college. Occasionally, the Governing Body felicitates the bicycle users to encourage them.
 2. **Public Transport:** Majority of the students come from the nearby villages. They make use of the state transport buses for coming to the college. There are certain villages located far away from the college where state transport buses are not available. The college makes every possible effort to make this facility available to them by contacting the concerned state transport authorities. The college also provides financial assistance to the students for S.T. passes.
 3. **Plastic Free Campus:** Knowing the disastrous effects of plastic on human life the college organizes anti-plastic activities for motivating the students to keep away from the use of plastic. In the college premises various boards are displayed regarding the non-use of plastic. The Department of Chemistry undertook a campaign against the use of plastic. The PPT presentation was organized by the students in various schools and colleges to motivate the students about the non-use of plastic in daily life. Again, the plastic waste in Ajara town was collected with the help of all the schools and colleges and was handed over to the Gram panchayat for further disposal.
- **Paperless Office:** The college understands that the minimum use of papers in the college helps in the protection of the environment. The Principal in every staff meeting points out the importance of minimum use of paper by the faculty and the staff. The use of e-communication is encouraged. Record is kept in the office about the use of papers by the faculty and the office staff so that minimum papers will be used for day to day work.
 - **Green landscaping with trees and plants:** The college campus is made green by planting various trees and plants. Proper maintenance of these plants and trees is done. In response to the Government Scheme of Tree Plantation, various trees were planted by the faculty and the NCC and NSS students in the premises of the college and in and nearby Ajara town.
 - **No Vehicle Day:** Last Saturday of every month is observed as No Vehicle Day to keep the college campus pollution free. The students, faculty and the citizens are requested not to use vehicles in the proximity of 200 meters of the college. The Police Department and the Nagar Panchayat are informed in writing about the organization of this activity.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.15

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.27880	0.46	0.42	0.250	0.264

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 6

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise

during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	1	1	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 11

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	2	1	2

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website**Response:** Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five

years

Response: 39

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
08	06	07	09	09

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

On the occasion of National Festivals our college organizes various programmes and our students and staff actively participate in these with enthusiasm. We celebrate 15th August as Independence Day and 26th January as our Republic Day. WallPapers Department of our college displays some Wallpapers (i.e. Navpallav in Marathi, Ashay in Hindi, Echo in English Language, Vidnyanvishwa(Science) and Vanijyam(Commerce). 'Students' IQAC' celebrates the national days by organizing Jay Jawan Rally, Jay Kisan Rally, Jay Vidnyan Rally, Human Chain based on National Integration. We are proud to state that a large number of Retired Army officers, Soldiers, Farmers, Engineers, Doctors and our students participate in these programmes. NCC department organized lectures on these national Festivals.

The various Departments of our college organize various programmes/activities on the occasion of birth or death anniversaries of the great Indian personalities. We celebrate the birth anniversaries of Rajarshi Shahu Maharaj on 26th June, Dr. Sarvapalli Radhakrishnan on 5th September, Rashtrpita Mahatma Gandhi on 2nd October, Dr. A.P.J. Abdul Kalam on 15th October, Savirtibai Phule on 3rd January, Chatrapati Shivaji Maharaj on 19th February, Mahatma Jotirao Phule on 11th April, Dr. Babasaheb Ambedkar on 14th April and Dr. Babasaheb Ambedkar death anniversary on 6th December. We also celebrate birth and death anniversaries of Late K. V. Charati (Founder President of Janata Education Society) and Late M. S. Deshpande (Founder CEO on Janata Education Society)

Apart from this we celebrate various days like International Yoga Day (21st June), National Statistics Day (29th June), World Population Day (11th July), Sports Day (29th Aug.), Teachers Day (5th Sept.), Hindi Din (14th Sept.), Ozone Day (16th Sept.), NSS Day (24th Sept.), Vachan Prerana Din (15th Oct.), National Integrity Day (31st Oct.), World Pollution Day (2nd Dec.), National Energy Conservation

Day (14th Dec.), World Anti-smoking Day (1st Jan.), Marathi Patrakar Din (6th Jan.), Geography Day (14th Jan.), World Cancer Day (4th Feb.), Marathi Rajbhasha Gourav Din (27th Feb.), National Science Day (28th Feb.), World Women's Day (8th Mar.), World Water Day (2nd Mar.), Maharashtra Day (1st May).

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

There is complete transparency in the financial, academic, administrative and auxiliary functions of the institute. At the beginning of the academic year, all the departments under the Four-fold Administration Plan prepare their annual plan with the budget. They submit the plans to the Principal. The necessary amount is made available by the institute to various departments for organizing different activities.

Students pay the fees according to the fee structure finalized by the Govt. of Maharashtra and the Shivaji University, Kolhapur. The information about the fee structure is printed in the college prospectus every year.

The students also receive different scholarships from the State Govt. and the Shivaji University, Kolhapur. The amount of these scholarships is directly credited to the savings accounts of the beneficiary students. The information of various Govt. and the University scholarships is printed in the college prospectus.

The record of the expenses incurred on University Examination is kept by the concerned clerk and the Office Superintendent. It is submitted to the Shivaji University, Kolhapur for verification and approval.

The transparency is maintained in the Academic and Administrative matters also. Every detail about the various courses available, fee structure, rules and regulations about the admission process, eligibility criteria, choice of subjects, the details of the Four-fold Administration Plan, term details, various prizes and scholarships in the institution, are printed in the college prospectus. All the rules of the Govt. of Maharashtra and the Shivaji University, Kolhapur about admission, reservation policy etc. are strictly followed. Faculty is appointed following scrupulously the Govt. rules and regulations.

All the Academic Departments have proper student representation. Notices are issued from time to time to inform the students about various procedures, events, rules and regulations etc. Distribution of workload of a Department is finalized in the Departmental meeting held at the beginning of the academic year. The year plans of Academic activities of a Department including the teaching of syllabus are communicated to the students. The time- table of the lectures, practicals, internal examinations is communicated to the students by the concerned faculty and the examination committee. The time-table is

also displayed on the notice board for the benefit of the students.

The auxiliary committees like NSS, NCC, General Administration, Grievance redressal, including the statutory committees like Development Fund Utilization Committee, Standing Committee, Sexual Harassment Prevention Committee, Students' Council etc. function as per the rules of the Shivaji University, Kolhapur.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice 1 :

Title of the Best Practice:

Departmental Blogs

Landing page - <http://ajaracollege.ac.in/blog>

Objective of the Practice:

To encourage the use of technology in the teaching-learning process

The context:

Departmental blog was a novel idea introduced by the IQAC in the academic year 2016-17. The first workshop for guiding the faculty regarding the same was organized in the month of March 2017. Promotion of the use of technology in the day to day functioning of various departments including the teaching-learning process was the key objective behind introducing this concept. The assistance of the experts in this area from the faculty was taken to train the faculty. It was a success. Many academic departments responded positively by creating their blogs with the assistance of the experts.

The Practice:

The Academic Departments created their blogs. Some departments uploaded the basic information of the Department, syllabus, question papers, teaching plans, tests, etc. on their blogs. Now it was necessary to introduce and motivate the students to use the blogs to get the necessary information. This was also done. The students started using the Departmental blogs though the number was quite less. The consistent use of this practice and the motivation of the students by the faculty will definitely yield good results and save time.

Evidence of success:

We are happy to mention that the Departments of Chemistry, Statistics, Computer Science, Geography made good use of the Departmental blogs. Some Departments has crossed the figure of 10000 views. More and more departments are becoming motivated by the success of these departments. We hope that the academic year 2019-20 will yield more positive response from the faculty and the students. The practice has also resulted in saving time and allowing the students to refer to the blogs even when they are not in the premises of the college. The students are becoming more and more familiar with the use of technology.

Problems encountered and resources required:

The problems faced include the speed and quality of the internet facility. Our area being a hilly and backward area the speed and quality of the internet is not very good. This creates some problems in uploading the data or downloading a file. But now the BSNL has decided to improve the infrastructure for the internet facility and this problem can be resolved in near future.

The motivation of the students towards the use of the technology is another problem faced by us. Most of our students belong to the rural area. They are not so familiar with the latest technologies. But we are trying our best to train the students in this and we are confident that we will succeed in our efforts.

Best Practice 2:**Title of Best Practice :**

Weekly Prayer

Objectives of the practice :

- To inculcate moral values and discipline among the students.
- To improve internal communication (MIS)
- To develop the stage daring among the students.

The Context :

Today there is need of imparting value added education to the students with their educational development. Our Best practice, Weekly Prayer, plays a vital role in order to make the students aware of their duties and responsibilities towards our nation, our constitution and to know our culture. We have been conducting this very important activity in our college since 1982. This activity creates the awareness among the students about our nation and its pride, culture and its heritage.

The Practice :

Weekly Prayer is not the prayer of any religion. It is our inspiring national anthem. This weekly prayer is a gathering of all individuals of our college. It makes students feel fresh, energetic to start their day with positive vibration. After the admission process of the academic year, Discipline and Prayer committee arranges weekly prayer on every Thursday. On that day, all the students, teaching and non-teaching staff gather in a disciplined way on the college ground. A teacher makes the announcements and

some important instructions are given. Students, teachers or non-teaching staff are honored by the Principal for their special achievements and also tributes paid for sad event if any. Besides, one or two students present their views on any social problem/issues. This contemplation makes the people think about those topics. The NCC cadet gives order for singing of National Anthem. In this way, few minutes of prayer brings a sort of energy among the students.

Evidence of Success :

Due to this activity, the moral values are inculcated among the students. It becomes possible to give instructions to all the students simultaneously. It is noticed that stage daring of the students and confidence of expressing their views is improved.

Weekly prayer is a unique device to achieve multiple objectives – administrative, academic and cultural.

Problems encountered and Resource required :

a) Problems encountered :

Some students can not participate in this activity due to schedule of ST bus. It becomes difficult to conduct weekly prayer during heavy rains.

b) Resource required :

There should be budget for felicitation of the students during weekly prayer. There should be bus facilities for the rural students to come in time.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Distinctiveness :

Students' IQAC

Context :

In accordance with the NAAC and UGC regulations, there will be an IQAC operating within every college. But the most important step of the institution towards quality initiatives after the second cycle accreditation is the formation of 'Students' IQAC'. It was observed by the institution that the tremendous energy of the youth should have contribution in the institution's policy of social development. The 'Students' IQAC' was formed in the academic year 2016-17 by the IQAC. The responsibility of formation and execution of various activities of the 'Students' IQAC' was assigned to Dr. A. V. Bachulkar. The purpose of the Students' IQAC was to create social awareness amongst the students.

'Students' IQAC' is implementing various activities by taking inspiration from the message 'Att Dip Bhav' (Be your own light) given by Goutam Buddha. The students who are especially interested in social initiatives, are registered in this department. Two of these students are selected as representatives. Students themselves take initiative in finalizing and the smooth conduct of the programmes.

Area of Performance:

'Students' IQAC' organized three types of activities. Some of them are related to Society. They help in creating a sense of social awareness and responsibility among students. These activities include Farmers' Rally, Science Rally of Doctors and Engineers, Cleanliness Campaign at village Sohale (tal. Ajara) with active participation of villagers, felicitation of retired teachers, celebrating Rakshabandhan for sweepers and cleaning staff from Ajara Nagarpanchayat, bus drivers and conductors, Ajara police and non-teaching staff of the college.

Another significant activity of the 'Students' IQAC' was the felicitation of the citizens above 75 years. The activity was known as 'Compassion towards Old Age'. Creation of Human Chain of thousands of students on the occasion of World Peace Day was one more activity. The Drama 'Savitri, Damini ki Kamini' was presented to develop gender sensitization. Again clothes were donated to sugarcane workers.

The members of the 'Students' IQAC' paid visit to the 'Orphanage Home' at Pandur (Dist. Sindhudurga). They stayed there and had first hand knowledge of the sufferings of the orphans including the children, grown-ups and the old people including women. Collection of used clothes, usable articles and funds for the 'Orphanage Home' was another significant activity in this connection.

The 'Students' IQAC' organized One Day workshop on Social Awareness (Balak- Palak -Shikshak Samajbhan Shibir). Teachers, parents and students were the participants.

To create a sense of belonging towards our nation, our citizens and our national flag, this department organized Soldier Gratitude Rally (Sainik Krutadnyata Rally), in which ex-soldiers and students actively participated. Five thousand Rakhis made by students for soldiers were sent on border. Raising fund to help flood affected people in Kerala, Display of wallpapers and posters on the thoughts of national leaders and thinkers. Making Human Map of India on Independence Day, Pre-training Camp for students to join army are the other activities.

As a result of this, the patriotic fervor increased among the students. By taking inspiration from soldiers, a number of students of our college try to join NCC and their interest in joining army is increased. These activities were appreciated by ex-soldiers' organization in Ajara taluka.

The department organized guest lectures on various topics. This helped in developing leadership skills amongst the students and developed their personality. Again a Job oriented programme 'Modi

Script' was organized to enable the students to become self-employed.

Obstacles:

Initially some students found it embarrassing and dirty to clean Sohale village or serving the helpless people. Again, the participation of villagers was also limited. Parent participation instudent-parent programmes was not satisfactory. Because majority of parents were farmers so throughout the year they are busy in fieldwork. There is no provision of an independent budget for this department. So it organized programs with the assistance of the students and teachers. As a result, its scope was not widened. Sometimes students hesitated to participate in programmes since it would make them miss some regular lectures.

Positive impact on society:

The various activities of 'Students' IQAC' have achieved a positive impact on the society. One of the best examples is that, at present villagers of Sohale (Tal. Ajara) are organizing cleanliness camps at their village regularly every year. Though this department organizes various rallies e.g. Farmers Rally (Kisan Rally), Soldier Gratitude Rally (Sainik Krutadnyata Rally), Science Rally etc. early in the morning at 5.30 am, majority of the people participate enthusiastically. To acknowledge the contribution of farmers, soldiers, engineers and doctors participated in their concerning rallies, many women were present on the way of these rallies to salute the great personalities by drawing rangoli in front of their homes.

Promotion and Outcome:

The efforts of the teachers and students of 'Students' IQAC', behind the organization of various events and their contribution for the college and society, are appreciated by the office bearers.

The innovative activities carried out and the success achieved by the 'Students' IQAC' are praiseworthy. That's why, the guests and eminent personalities from other colleges, always wish to visit and know the details of those activities, to implement the same in their colleges.

The college intends to expand the scope of the functioning of the 'Students' IQAC'. We have decided to extend the scope of the department in the quality and research oriented activities for the students. We wish to mould the role of the 'Students' IQAC' as the facilitator for the students. We know that it's a big challenge, considering the unwillingness and passivity of the students about such activities, but we are confident that we will succeed in our endeavor in future.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

Concluding Remarks :

The college is striving hard for achieving excellence. The systematic and well planned efforts of the college in this regard are reflected in the criterion-wise summary. Every stake holder including the Governing Body, the Principal, the IQAC, faculty, non-teaching staff and the students are playing their role efficiently for achieving the development of the college in all spheres of activities. We are sure that with the immense support from all the stake holders the college will achieve excellence in the years to come.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>2</td> <td>3</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>02</td> <td>0</td> <td>00</td> <td>02</td> </tr> </tbody> </table> <p>Remark : As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response. Dr Sadale and Dr Potdar in 2014-15 and again in 2017-18 both have been considered for another term. The HEI has claimed BoS membership of Gramgeeta Mahavidyalaya VK Maydeo considered. Dr VV Ajagekar has been considered in 2018-19</p>	2018-19	2017-18	2016-17	2015-16	2014-15	4	2	3	3	3	2018-19	2017-18	2016-17	2015-16	2014-15	02	02	0	00	02
2018-19	2017-18	2016-17	2015-16	2014-15																	
4	2	3	3	3																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
02	02	0	00	02																	
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>45</td> <td>45</td> <td>34</td> <td>109</td> <td>37</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>25</td> <td>25</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response. The HEI circular of 2014-15 dated 24 Nov 2014 invites applications for 2015-16 session. This implies no session in 2014-15. Similarly in 2015-16 the HEI notice is for 2014-15. There were no Add-on courses during these years. The HEI has not provided English translation of the claimed activity holding classes on Mody Lipi. The HEI has conducted the MODY Lipi for 11 days which makes it ineligible as Add-on program.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	45	45	34	109	37	2018-19	2017-18	2016-17	2015-16	2014-15	20	25	25	00	00
2018-19	2017-18	2016-17	2015-16	2014-15																	
45	45	34	109	37																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
20	25	25	00	00																	

1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : A.Any 4 of the above</p> <p>Answer After DVV Verification: A.Any 4 of the above</p>																																								
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : B. Feedback collected, analysed and action has been taken</p> <p>Answer After DVV Verification: B. Feedback collected, analysed and action has been taken</p>																																								
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 790 1046 922"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1271</td> <td>1210</td> <td>1362</td> <td>1236</td> <td>1159</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1003 1046 1135"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>523</td> <td>551</td> <td>560</td> <td>528</td> <td>465</td> </tr> </tbody> </table> <p>2.1.2.2. Number of sanctioned seats year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1216 1046 1348"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1952</td> <td>1952</td> <td>1952</td> <td>1952</td> <td>1952</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1429 1046 1561"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>684</td> <td>684</td> <td>684</td> <td>684</td> <td>684</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1271	1210	1362	1236	1159	2018-19	2017-18	2016-17	2015-16	2014-15	523	551	560	528	465	2018-19	2017-18	2016-17	2015-16	2014-15	1952	1952	1952	1952	1952	2018-19	2017-18	2016-17	2015-16	2014-15	684	684	684	684	684
2018-19	2017-18	2016-17	2015-16	2014-15																																					
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1952	1952	1952	1952	1952																																					
2018-19	2017-18	2016-17	2015-16	2014-15																																					
684	684	684	684	684																																					
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1839 1046 1971"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>285</td> <td>260</td> <td>293</td> <td>268</td> <td>235</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2018-19	2017-18	2016-17	2015-16	2014-15	285	260	293	268	235																														
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2018-19	2017-18	2016-17	2015-16	2014-15
128	133	115	120	100

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 27

Answer after DVV Verification: 25

Remark : In 3.2 the HEI was advised that In general the librarian and physical education are not counted as a faculty UNLESS she /he has a fixed course and a set time table. The HEI did not provide the time table. The Director of Physical Education has not been considered. The HEI was also requested that One ppt each, prepared exclusively by the faculty, may be uploaded on the HEI website and working link provided. The HEI ppt in respect of Soft ball does not appear to be educational ppt but 03 images. Dr Ajagekar and Dr DJ Patil have not been considered.

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 31

Answer after DVV Verification: 29

Remark : In 3.2 the HEI was advised that In general the librarian and physical education are not counted as a faculty UNLESS she /he has a fixed course and a set time table. The HEI did not provide the time table. The Director of Physical Education has not been considered. The HEI was also requested that One ppt each, prepared exclusively by the faculty, may be uploaded on the HEI website and working link provided. Dr Ajagekar and Dr DJ Patil have not been considered.

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	14	14	13	13

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
13	14	14	13	13

Remark : As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response. In general the librarian and physical education are not counted as a faculty UNLESS she /he has a fixed course and a set time table. Dr Ajagekar has PhD in Botany. The HEI to provide a certificate by the principal to the effect endorsing the course code taught by the

	<p>librarian/DPE/DP and time table of the librarian /DPE/DP for the AY 2018-19 odd semester and even semester separately. The HEI did not provide any data with the Metric. The HEI to provide a list of the Full time teachers year wise with their respective date of joining (and in case left during the AY, then the date of leaving as well) The certificate signed by the principal not to include librarian /DPE/DP/TPO The data rationalized must be year wise in Excel format with all details as per NAAC format.</p>																				
2.4.3	<p>Teaching experience per full time teacher in number of years</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 517 years Answer after DVV Verification: 511 years</p>																				
2.4.4	<p>Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years</p> <p>2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>01</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1	0	0	0	2	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	01
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	0	0	0	2																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	01																	
2.4.5	<p>Average percentage of full time teachers from other States against sanctioned posts during the last five years</p> <p>2.4.5.1. Number of full time teachers from other states year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>3</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	3	3	3	3	3	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	1	1	1
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	3	3	3	3																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	1	1	1																	
3.1.1	<p>Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as</p>																				

industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0.60	2.41	1.70	4.25

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.6	0	00	1.7	6.65

Remark : As per the HEI data as attached with the SSR and verified (including email of the sanction).

3.3.1	<p>The institution has a stated Code of Ethics to check malpractices and plagiarism in Research</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p> <p>Remark : The HEI had attached details of s/w to check plagiarism but not the Code of Ethics framed to check the malpractices and plagiarism in Research. The HEI has attached a write up that does constitute neither a policy nor Code. The HEI was advised to formulate its own Code of Ethics to check malpractices and plagiarism in Research and issue the code as a policy letter signed by the principal with a legally valid college reference number. Shodhganga is not plagiarism checking software. This has not been done. As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response. The HEI has not provided any additional information.</p>
3.3.2	<p>The institution provides incentives to teachers who receive state, national and international recognition/awards</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p> <p>Remark : As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response. The HEI has not provided any additional information. HEI was advised that this Metric was focused around the theme whether The institution provides incentives to such teachers. The attached certificates do not support the HEI claim that "The institution provides incentives to teachers who receive state, national and international recognition/awards". The HEI was requested to The HEI must provide a copy of the policy, signed by the Principal and the Chairman, on incentives to teachers who receive state, national and international recognition/awards. A copy of the policy signed by the Principal was also requested to be attached. The HEI must provide e- copies of the letters of awards and the E-copy of the proof of incentive that may range from Study leave to monetary and promotion benefits.</p>
3.3.3	<p>Number of Ph.D.s awarded per teacher during the last five years</p> <p>3.3.3.1. How many Ph.Ds awarded within last five years Answer before DVV Verification : 3</p>

Answer after DVV Verification: 03

3.3.3.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 3

Answer after DVV Verification: 06

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
24	15	14	18	14

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	0	0	0	01

Remark : The HEI was requested to provide ugc-care website link for each of the claimed journals. Only local journals had been quoted in the data attached to the SSR. It was also advised that the claimed journals did not fall under Journals notified by UGC on its website. The HEI was informed that UGC approved list of journals was available on UGC-CARE list (<https://ugccare.unipune.ac.in/site/Website/CareList.aspx>) w.e.f 14/06/2019 (no.F.1-1/2018 (JOURNAL- CARE) January 2019. All Research Journals from all disciplines indexed in SCOPUS or Web of Science are included (UGC – CARE list group B,C,D). Link of recognition in UGC enlistment of the journal was requested to be included as an Excel file in the NAAC prescribed format. The Link to the relevant site as requested has not been provided. The claim of the HEI cannot be verified. Journal 23495138 considered. Journal 20705948 is of Italy and not applied statistics.

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	5	8	8	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
13	05	08	08	05

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community

and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
34	20	24	20	19

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	08	09	07	08

Remark : The HEI was requested to attach the amended data only in NAAC prescribed format for the Metric as an Excel file. However the HEI has preferred to provide only pdf image. The HEI was advised that activities conducted through NSS/ NCC/RC/YRC could ONLY be considered. As per the attached data and applicability of the initiative. The HEI did not attach any supporting data as proof of the activities. The activities in the original Excel data and the report do not match. As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response.

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1120	1080	1000	1075	985

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
05	02	08	02	04

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

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2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	1	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	00	01	08

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	1	0	1	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	1	0	00	00

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6.3	2.8	5.63	6.3	6.58

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	0	0.108	0.295	0.286

Remark : As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response. Repair of dead stock, repair to equipment/ furniture, library books purchase, printing/ stationery or lab expendibles are not expenditure for infrastructure augmentation.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 176

Answer after DVV Verification: 65

Remark : As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response. The HEI has double counted the student/staff visits as well as transactions for the day. As per the number of students and teachers visiting as well as transactions in e-journals. (26+21+15=62)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
124	116	140	130	128

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
92	97	118	105	86

Remark : As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response. The HEI has included a large number of claims of student prizes rather than scholarships. Only students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years are eligible.

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
750	559	463	441	147

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
41	41	40	37	147

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
45	45	25	35	54

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

5.2.1

Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
17	68	16	65	18

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
17	63	16	65	18

5.2.2

Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 60

Answer after DVV Verification: 60

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	0	0	0

Remark : Only gold medal for 100m run in the Thirs National Youth Traditional Sports id considered. The cultural activity claim is Inter College level and not eligible.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
26	19	18	14	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	2	2	2

Remark : Guest lecture or Essay on sexual harrasment, guest lecture on sports are not sports and cultural activities / competitions organised at the institution level. Rangvaikhari, Cultural Day, Sports day and Kabaddi competition considered.

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

Remark : The activitiy of June 2014 is of AY 2013-14 and not eligible. The HEI has attached reports bsigned by the principal as on the date of the response. There are not MoM or photographs of the activities. The HEI has not attached attendance of the Alumni. There are no signatures of the members attending. The HEI was requested to provide reports & photographs (captioned and signed by the principal) of the meetings along with the Agenda and proceedings the Association proceedings as claimed, signed by the president of the Assoc and the principal. The HEI was also advised to include report on the meetings with photographs. The HEI was required to provide Bye Laws of the association and the account number along with statement of accounts for the year 2018-19.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	2	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	2	1

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	3	4	9	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	01	01	2	2

Remark : As per the HEI statement in the response dialogue box and the HEI data attached with the metric in response. Job oriented course and AAA for 2018-19, Project presentation in 2017-18, 02 day camp for BSc Statistics, Value Added Course in 2014-15 along with workshop on revised syllabus Water testing project and Academic Audit in 2015-16

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	14	17	10	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
05	09	06	04	06

Remark : Activities of 15/12/18 and 22 Sep 18 11 Oct 17, 03 Jan 18,12/3/18, 29/9/14, 19/01/15, 15/2/16, 16 Jan 16 included.

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Answer After DVV Verification: C. At least 4 of the above

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	14	12	13	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
04	1	1	00	00

Remark : Activity of 09 Mar 2019 (as in 7.1.11 viz. Bees farming) 19 Jan 19, 11 Jul 18, 15 Aug 18 Sarv Dharam..., Smrutigandh has been covered in 5.3.3 and is not locational. Activity of 23 Oct 2018 is under 7.1.11 Activity of 18 Dec 2017,

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	12	9	6	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	2	1	2

Remark : The HEI was advised that the Activities Involving the LOCAL community must focus on the theme of the Metric. The HEI was requested to attach data and reports of all activities showing engagement with local community. The fact that engagement and activities under this Metric must involve community and preferably should be off campus was clearly stated. The HEI to was advised attach reports signed by the coordinator and the principal for each of these. Photographs captioned for each activity and date, to be attached. It was requested that Local reports with photographs showing involvement of the local community was necessary. Activities conducted through or involving NSS and NCC were advised to be deleted as these were not eligible in this Metric. The HEI was requested to provide Copies of circular/brochure/ report of the initiative/ photos of the initiatives/ news reports published. It was advised that Activities claimed elsewhere should not to be included. However the HEI has caimed activities listed in 3.4.3, 7.1.17 and 7.1.10.

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
31	21	22	20	27

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
08	06	07	09	09

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>952</td> <td>952</td> <td>952</td> <td>952</td> <td>952</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>342</td> <td>342</td> <td>342</td> <td>342</td> <td>342</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	952	952	952	952	952	2018-19	2017-18	2016-17	2015-16	2014-15	342	342	342	342	342
2018-19	2017-18	2016-17	2015-16	2014-15																	
952	952	952	952	952																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
342	342	342	342	342																	
1.3	Number of outgoing / final year students year-wise during the last five years																				

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
283	255	292	261	274

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
308	320	411	346	330

2.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
32	31	32	32	35

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
30	29	30	30	33

2.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
47	46	46	43	43

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
45	44	44	41	41

3.3 Number of computers

Answer before DVV Verification : 64

Answer after DVV Verification : 54